

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, March 24, 2025, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; Secretary Mary Barker took roll call.

**Member(s) Present:**

Mary Barker, Andrew Dinehart (zoom), Nancy Haga, David Hodges, Mariah Lab, Melissa McKinstry, Deborah McPeek-McFadden, Linda Purcey

**Ex-Officio Member(s) Present:** CEO Kerry Possehn, Chairperson Nancy Patera

**Members Absent:** Clinton Galloway (excused), Tara Lanz, Ron Thomas (excused)

**Staff Present:**

Nathan Derusha, Julie Dowling, Amanda Eveleth, Teresa Kiser, Lisa Lubenow, Jenny Lumley, Jodi Mohr, Maureen Perkins, Susan Richards, Jenny Scheurer, Devon Stefanko

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Jenny Lumley introduced new employee Devon Stefanko, Behavior Analyst.

4. February 24, 2025 Board Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the minutes of the February 24, 2025 Board meeting as presented.**

**MOTION CARRIED unanimously.**

5. Acceptance of Agenda

**MOVED by Nancy Haga and SUPPORTED by Deborah McPeek-McFadden to approve the agenda as amended.**

**MOTION CARRIED unanimously.**

6. Financial Statements – February 2025

CFO Nathan Derusha presented and reviewed the February 2025 financial statements.

7. Pending Contracts – March 2025

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the March 2025 contracts as presented.**

**MOTION CARRIED unanimously.**

8. Huntington Bank CD Renewal

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve the renewal of the CD at Huntington Bank at the term with the best rate at time of renewal.**

**MOTION CARRIED unanimously.**

9. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve Policies C-351 Medication Safety; F-226 Freedom of Information Act; F-241 Payback Agreements; F-252 Purchasing Medications; HR-512 Workplace Safety and Security; HR-530 Overview of Fringe Benefits; HR-534 Leave of Absence; ITIS-202 Change Control; ITIS-203 Acceptable Use; ITIS-204 Remote Access Policy; ITIS-205 Audit and Accountability; RR-105 Remediating Rights Violations; RR-106 Use of Medication; RR-108 Rights of Recipient Family Members; and RR-123 Access to Entertainment as presented.**

**MOTION CARRIED unanimously.**

10. FY 25 CMHS/MDHHS Specialty Services and Supports Contract Amendment #1

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the FY 25 CMHS/MDHHS Specialty Services and Supports Contract Amendment #1 as presented.**

**MOTION CARRIED unanimously.**

11. G-200 Bylaws - second reading

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeck-McFadden to approve the second reading of G-200 Bylaws as presented.**

**MOTION CARRIED unanimously.**

12. Strategic Plan Updates from January 31 Strategic Planning Meeting

CEO Possehn provided the Strategic Plan updates from the January 31 meeting.

13. Quality Improvement – QI/Compliance Director Susan Richards

QI/Compliance Director Richards reviewed FY 25 Quarter 1 outcomes. She also reviewed the FY 24 Compliance Report.

**MOVED by Deborah McPeck-McFadden and SUPPORTED by Mariah Lab to approve FY 24 Compliance Report as presented.**

**MOTION CARRIED unanimously.**

14. Mid-State Health Network Affiliation Report

Board Member Linda Purcey reported that there is a possibility of implementation of CFAP in October 2026. The Corporate Compliance review and use of ranges was discussed. Linda also reported that MSHN's strategic planning meeting scheduled for May has been cancelled.

14 a. Re-Appointment of Linda Purcey as Member of MSHN Board

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeck-McFadden to re-appoint Linda Purcey for a three-year term as a member of the MSHN Board.**

**MOTION CARRIED unanimously.**

15. CMHA Report

Board Member McKinstry reported that the MDHHS-issued survey regarding system performance of the PIHPs was emailed to Board members after last week's COTW meeting. She also reported that CMHA Director Bob Sheehan provided a handout of "talking points" regarding the survey. CEO Possehn will email this document to Board members also. Board Member McKinstry stated that CMHA is looking for persons served (primary or secondary) to serve on the Advisory Committee to MDHHS.

16. CEO Report

CEO Possehn notified the Board that the MDHHS-issued system performance survey that was emailed to CMH Board members is due March 31. CEO Possehn also discussed the February press release of the PIHP competitive re-bid.

She also discussed the final decision from MDHHS to MSHN regarding the use of ranges for provision of services being disallowed in treatment plans.

CEO Possehn reported there has been no official guidance regarding CFAP and does expect the guidelines and implementation to move fast. She informed the Board that she has submitted the response to CCBHC regarding ACT program; they have confirmed receipt of the response; we have requested a waiver, but no final answer has been given. CEO Possehn stated that she and CFO Derusha met with MSHN Director Joe Sedlock, Deputy Director Amanda Ittner, and CFO Leslie Thomas to review financial status and discuss operations through year-end.

17. CEO Evaluation

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to enter closed session at 5:32 p.m. for the evaluation of CEO Kerry Possehn.**

**MOTION CARRIED unanimously.**

CEO Evaluation committee presented results of the evaluation forms and discussion was held.

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Mary Barker to extend the CEO contract for three-year term.**

**MOTION CARRIED unanimously.**

**MOVED BY Deborah McPeek and SUPPORTED by Melissa McKinstry to enter open session at 5:40 p.m.**

**MOTION CARRIED unanimously.**

18. Other

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the change of the meeting schedule for May – Committee of the Whole meeting will be May 12.**

**MOTION CARRIED unanimously.**

19. Board Meeting Wrap-Up February 2025 Review

Board meeting wrap-up questionnaire responses from February 2025 were included in the packet.

20. Board Meeting Wrap-Up Questionnaire

Board Chairperson Patera encouraged members to complete the form.

21. Adjournment

The meeting was adjourned at 5:43 p.m.

*Minutes recorded by Jenny Scheurer*