

**The Right Door for Hope, Recovery and Wellness
Recipient Rights Advisory Committee
Wednesday, December 15, 2021 4 p.m.
375 Apple Tree Drive Ionia, Michigan**

1. Call to Order and Roll Call

Recipient Rights Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m. and roll call was taken.

Member(s) Present: Nikki Adgate (on phone), Deborah McPeek-McFadden, Melissa McKinstry, Vicki Pohl, Judge Robert Sykes (Zoom), Karen Wiitanen

Member(s) Absent: Crystal White

Staff Present: CFO Nathan Derusha, Jennie Morgan, Jenny Scheurer (Zoom)

2. Approval of September 15, 2021 Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Karen Wiitanen to approve the September 15, 2021 RRAC minutes as presented. Motion carried unanimously.

3. Approval of Agenda

MOVED by Melissa McKinstry and SUPPORTED by Judge Sykes to approve the December 15, 2021 RRAC Agenda as amended with Howard Smith's name removed from Roll Call. Motion carried unanimously.

4. Recipient Rights Annual Budget Review

CFO Nathan Derusha presented and reviewed FY 22 Recipient Rights program budget.

5. Policy Review

The committee reviewed the following policies:

RR-108 Rights of Recipient Family Members
RR-128 Restraint and Seclusion
RR-129 Services – Physical Barriers
RR-130 Confidentiality and Disclosure
RR-133 Information Retention and Disposal
RR-135 Unusual Incident Report

RR-137 Clozaril
RR-138 Consumer Advisory Council
RR-990 Stakeholder Participation
RR-991 Consumerism
RR-992 Cultural Diversity

6. ORR Annual Report Review

MOVED by Judge Sykes and SUPPORTED by Karen Wiitanen to accept the FY 21 ORR Annual Report as presented. Motion carried unanimously.

7. Adjourn - Meeting was adjourned at 4:25 p.m.

Minutes submitted by Jenny Scheurer

