



## **Confidentiality of Alcohol and Drug Abuse Patient Records**

The confidentiality of alcohol and drug abuse patient records maintained by this program is protected by Federal law and regulations. Generally, The Right Door for Hope, Recovery and Wellness may not say to a person outside the program that a patient attends the program, or disclose any information identifying a patient as an alcohol or drug abuser Unless:

- (1)** The patient consents in writing,
- (2)** The disclosure is allowed by a court order; or
- (3)** The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.

Violation of the Federal law and regulations by a The Right Door for Hope, Recovery and Wellness is a crime. Suspected violations may be reported to appropriate authorities in accordance with Federal regulations.

### **PRIVACY WILL NOT BE PROTECTED UNDER THE FOLLOWING SITUATIONS:**

- Federal law and regulations do not protect any information about a crime committed by a patient either at The Right Door for Hope, Recovery and Wellness or against any person who works for the program or about any threat to commit such a crime.
- Federal laws and regulations do not protect any information about suspected child abuse or neglect from being reported under State law to appropriate State or local authorities.
  - Michigan Child Protection Act 238 of 1975 further outlines reporting requirements for those employed by The Right Door for Hope, Recovery and Wellness. Under Michigan Law, we are required to report:
    - Suspected abuse or neglect

- Suspected exposure or contact with methamphetamine production
- Suspected or known exposure of a newborn to alcohol, controlled substance or metabolite.

**CHANGES TO THIS NOTICE:** We reserve the right to change this notice. We reserve the right to make the revised or changed notice effective for medical information we already have about you as well as any information we receive in the future. We will post a copy of the current notice at all agency locations. This notice will contain, on the first page, in the top right-hand corner, the effective date. In addition, when you register to begin treatment, we will offer you a copy of the current notice in effect.

**COMPLAINTS ABOUT PRIVACY PRACTICES:** If you believe your privacy rights have been violated, you may file a complaint with The Right Door for Hope, Recovery and Wellness or with the Secretary of the Department of Health and Human Services.

The Right Door for Hope, Recovery and Wellness  
375 Apple Tree Drive Ionia, MI 48846  
(888) 527-1790

U.S. Department of Health and Human Services  
233 N. Michigan Ave., Suite 240 Chicago, IL 60601  
(800) 368-1019 or TDD (800) 537-7697 or  
[www.hhs.gov/ocr/privacy/hipaa/complaints/](http://www.hhs.gov/ocr/privacy/hipaa/complaints/)

References: See 42 U.S.C. 290dd-3 and 42 U.S.C. 290ee-3 for Federal laws and 42 CFR part 2 for Federal regulations.