

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, July 26, 2021, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

Member(s) Present:

Mary Barker, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Members Absent:

Georgia Sharp (excused), Ron Thomas

Staff Present:

Brenda Charles, Julie Dowling, Teresa Martin, Amanda McPherson, Jennie Morgan, Jodi Mohr, Susan Richards, Jenny Scheurer, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

CEO Kerry Possehn informed the Board members that Susan Meagher passed away this morning; she recognized Susan's many years of service on the Board.

4. June 21, 2021 Committee of the Whole Meeting Minutes

MOVED by Nancy Haga and SUPPORTED by Nancy Patera to approve the minutes of the June 21, 2021 Committee of the Whole meeting as presented.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

5. June 28, 2021 Board Meeting Minutes

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the June 28, 2021 Board meeting as presented.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Nancy Haga and SUPPORTED by Linda Purcey to accept the agenda as amended adding Appointment of Deborah McPeek-McFadden to MSHN Board, Purchase of Laptops/Equipment, and Proposal for Open Space under Item 15 “Other”.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

7. Financial Statements – June 2021

CEO Kerry Possehn presented and reviewed the June 2021 financial statements.

8. Pending Contracts – July 2021

MOVED by Nancy Haga and SUPPORTED by Mary Barker to approve the pending contracts for July 2021 as presented.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

9. Policy Review

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve Policies C-330 Guardianship, F-220 Assets, F-228 Reserve Account, F-233 Investments, F-300 Retirement Plan Investments, HR-560 Employee Records, HR-570 Disciplinary Process, HR-580 Severance of the Employment Relationship, RR-114 Change in Type of Treatment, RR-115 Comprehensive Exams as presented, and Policies C-312 Trauma Informed Care and RR-112 Rights of Minors as amended.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

10. Recipient Rights Board of Directors Training

Recipient Rights Officer Jennie Morgan presented the annual Recipient Rights Board of Directors training.

11. Quality Improvement

QI/Compliance Officer Susan Richards informed board members that the 2021 Board Member Demographic Survey was included in their packet for completion and submission to her.

12. Mid-State Health Network Affiliation Report

Board Member Gretchen Nyland presented MSHN report.

13. CMHA Report

Board Member Clinton Galloway discussed the topic of in-person versus virtual trainings reviewing pros and cons.

14. CEO Report

CEO Kerry Possehn informed the Board that Sheriff Charles Noll will start serving as a board member on August 16. She updated on the status of CCBHC stating we continue to work through the process; she also provided an update regarding Senator Shirkey's proposal. There is an article published in "Bridges" about the plan. CMHA of Michigan has created a one-page flyer highlighting CMH, promotion of what CMHs do well. CEO Possehn and Julie Dowling recently met with Wedgwood to discuss substance use disorder services in the area around Ionia county. CEO Possehn will be meeting with Sparrow Ionia Hospital President Linda Reetz to discuss office space in the new Portland building.

15. Other

Appointment of Deborah McPeek-McFadden to the Mid-State Health Network Board

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to appoint Deborah McPeek-McFadden to the Mid-State Health Network (MSHN) Board for the term of May 1, 2021 – April 30, 2024.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

Purchase of Laptops

MOVED by Clinton Galloway and SUPPORTED by Nancy Haga to approve the purchase of 75 laptops at a cost not to exceed provided purchase order grand total amount of \$88,428.75.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

Proposal for Open Space – Ionia Office

Discussion was held about the proposed renovation of the current Ionia office “pit” area. A flex seating workgroup made up of staff provided input for the proposed renovations – various types of seating/workstations, lighting, walls, carpet.

MOVED by Gretchen Nyland and SUPPORTED by Mary Barker to approve the proposed renovation to be completed by Hancock Building and Contracting at a cost of \$62,630 with work to begin as soon as possible and the earliest being August 16, 2021.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

Fall Conference

The CMHA conference is scheduled for October 24-26, 2021; Board members' names were noted for those interested in attending.

16. Board Meeting Wrap-Up June 2021 Review

Board meeting wrap-up questionnaire responses from June 2021 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

18. Adjournment

MOVED by Nancy Haga and SUPPORTED by Nancy Patera to adjourn the meeting at 5:35 p.m. MOTION CARRIED unanimously.

