

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, April 25, 2022, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

**Member(s) Present:**

Mary Barker, Clinton Galloway, Mariah Lab, Melissa McKinstry, Gretchen Nyland, Nancy Patera, Linda Purcey, Georgia Sharp

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

**Member(s) Absent:**

Andrew Dinehart, Nancy Haga (excused), Ron Thomas (excused)

**Guest Present:** Christina Schaub, CPA, Roslund, Prestage & Company, PC

**Staff Present:**

Brenda Charles, Nathan Derusha, Julie Dowling (Zoom), Amanda Eveleth, Pete Leland, Lisa Lubenow, Teresa Martin, Jodi Mohr, Anthony Newton, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Anthony Newton was introduced as new Facilities Maintenance employee.

4. March 28, 2022 Board Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to approve the minutes of the March 28, 2022 Board meeting as presented.**

**MOTION CARRIED unanimously.**

5. Acceptance of Agenda

**MOVED by Nancy Patera and SUPPORTED by Melissa McKinstry to accept the agenda as amended, moving item 9 up to 5a and adding item 7a FY '22 CMHSP GF Contract Amendment.**

**MOTION CARRIED unanimously.**

5a. FY 21 Financial Audit Presentation – Christina Schaub

Christina Schaub, CPA of Roslund, Prestage & Company presented the FY 21 financial audit report.

**MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to accept the FY 21 Financial Audit as presented.**

**MOTION CARRIED unanimously.**

6. Financial Statements – March 2022

CFO Nathan Derusha presented and reviewed the March 2022 financial statements.

7. Pending Contracts – April 2022

**MOVED by Nancy Patera and SUPPORTED by Gretchen Nyland to approve the pending contracts for April 2022 as presented.**

**MOTION CARRIED unanimously.**

7a. FY 22 CMHSP GF Contract Amendment

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Patera to approve the FY 22 CMHSP GF Contract amendment.**

**MOTION CARRIED unanimously.**

8. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Patera to approve Policies C-321 Consumer Outcome and Satisfaction; C-350 Pharmacotherapy; C-370 Foster Care Definitions; C-371 Children's Foster Care; F-223 Schedule of Rates; F-231 Board Member Per Diems; HR-515 Sexual Harassment; HR-521 Equal Opportunity Employment; RR-133 Information Retention and Disposal; and RR-137 Clozaril as presented.**

**MOTION CARRIED unanimously.**

9. Quality Improvement

QI/Corporate Compliance Officer Susan Richards presented the FY 22 Compliance Plan.

**MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to accept the FY 22 Compliance Plan as presented.**

**MOTION CARRIED unanimously.**

10. Mid-State Health Network Affiliation Report

There was no report given. Next meeting is May 3.

11. CMHA Report

Clinton Galloway informed the Board that the CMHA Member Services committee has decided the conference scheduled in June in Traverse City will be in-person only, no virtual trainings offered. Discussion was held regarding the option of virtual trainings. Clinton has sent a letter to Bob Sheehan regarding this.

12. CEO Report

CEO Possehn recognized Pete Leland for 30 years of employment with the agency. She informed the Board of May is Mental Health month events, not all scheduled during the month of May: Drab to Fab on May 5, with donations still being accepted, and Sparrow mobile clinic will be on site; skating party for children and families; 5K Walk/Run/Roll late summer; SafeTalk trainings in April and May; and other various mental health awareness activities. CEO Possehn mentioned the Portland community experienced the unexpected passing of two high school students recently and our agency provided support at the community schools and from our Portland office the week prior to and during Spring Break. She updated the Board regarding the SUD services starting April 25 with Samaritas having an office in Belding. CEO Possehn informed the Board that Ionia County Health Department Director Ken Bowen has submitted his resignation effective May 20. She also notified them of the Board conference in Traverse City on June 6-7. And she told the Board of her daughter's upcoming surgery at Cleveland Clinic in May 2022.

13. Other

Board Chairperson McPeek-McFadden asked that the agency website be updated.

14. Board Meeting Wrap-Up March 2022 Review

Board meeting wrap-up questionnaire responses from March 2022 were included in the packet for review.

15. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

16. Adjournment

Meeting adjourned at 5:03 p.m.

Board Meeting Minutes  
April 25, 2022

*Minutes submitted by Jenny Scheurer*