

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, October 20, 2025, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; Secretary Mary Barker took roll call.

**Member(s) Present:**

Mary Barker, Karen Bota, David Hodges, Melissa McKinstry, Deborah McPeek-McFadden, Linda Purcey, Ron Thomas

**Ex-Officio Member(s) Present:** CEO Kerry Possehn, Board Chairperson Nancy Patera

**Members Absent:** Andrew Dinehart (excused), Nancy Haga (excused), Mariah Lab (excused), Tara Lanz

**Staff Present:**

Brenda Charles, Nathan Derusha, Amanda Eveleth, Kris Hamilton, Maureen Perkins, Susan Richards, Jenny Scheurer, Josh Thelen, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. September 22, 2025 Board Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the September 22, 2025 Board meeting minutes as presented.**

**Motion carried unanimously.**

5. Acceptance of Agenda

**MOVED by Deborah McPeek-McFadden and SUPPORTED by David Hodges to approve**

**the agenda as amended.**

**MOTION carried unanimously.**

6. Financial Statements – September 2025

CFO Nathan Derusha reviewed the September 2025 financial statements.

7. CD Renewal – United Bank

**MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to approve the renewal of a CD at United Bank at the best terms at the time of renewal.**

**MOTION carried unanimously.**

8. Pending Contracts – October 2025

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve the October 2025 pending contracts as presented.**

**MOTION carried unanimously.**

9. Policy Review

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve Policies C-392 Sentinel Events; F-236 Agency Vehicles; F-254 Allowability; F-256 Advance Payments; G-201 Board Governance Policies; HR-501 Employment at Will; HR-510 General Environment; HR-524 Supervision; ITIS-409 Incident Response; RR-119 Services Suited to Condition; RR-120 Research; and RR-122 Communication and Visits as presented.**

**MOTION carried unanimously.**

10. RRAC Member Application Hubert Barajas

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the RRAC application of Hubert Barajas.**

**MOTION carried unanimously. [OBJ]**

11. 2026 Benefits Package

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve the 2026 benefits package as presented.**

**MOTION carried unanimously.**

12. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the agency MHSIP report. The MSHN YSS and MHSIP report was included within the board packet for review.

13. Mid-State Health Network Affiliation Report

Board Vice-Chair McPeek-McFadden reported the next meeting is scheduled for November 18.

14. CMHA Report

There was no report given as this information will be presented within CEO report.

15. CEO Report

CEO Possehn updated the Board on the status of the lawsuit for intent to halt the PIHP RFP process. A hearing was held on October 9 from 10:30 a.m. - 5 p.m. Judge Yates made a decision on October 14 which was the day after the due date of the RFP. Discussion was held regarding the hearing and the next steps to be taken. The attorney has encouraged CMHs/PIHPs to “hold still” until at least October 22 before taking any more action. CEO Possehn informed the Board that she had just learned that previous Board Member Michael Gallagher’s wife, Carol, passed away.

16. Other

Drab to Fab event is November 6. CMHA Fall Conference is October 27-28. Board Member McKinstry mentioned updated rules in the Open Meetings Act regarding board members attending meetings virtually. She also suggested that Roberts Rules of Orders be an agenda item at a Board planning meeting. Board Vice-Chair McPeek-McFadden asked that the agency website be updated as well as meeting schedule postings when there is a change.

17. Board Meeting Wrap-Up September 2025 Review

Board meeting wrap-up questionnaire responses from September were included in the packet.

18. Board Meeting Wrap-Up Questionnaire

Board Chairperson Patera encouraged members to complete the form.

19. Adjournment

The meeting was adjourned at 5:13 p.m.