

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING**

Monday, September 25, 2017  
375 Apple Tree Dr., Ionia, MI

**MINUTES**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

**Members Present:** Mary Barker, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland, Nancy Patera, Linda Purcey, Georgia Sharp

**Members Absent:** Michael Gallagher, Dale Miller

**Ex-Officio Member(s) Present:** Board Chairperson Melissa McKinstry and CEO Robert Lathers

**Staff Present:** Emily Betz, David Lyon, Amanda McPherson, Kerry Possehn, Susan Richards, Jenny Scheurer, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

CEO Lathers introduced Dr. David Lyon. Nancy Patera requested that copies of the articles from the agency published in Sentinel Standard be included in the board packets. Mary Barker reported that she attended the “Creative Collaboration” event held at the agency on September 22, 2017.

4. August 21, 2017 Committee of the Whole Meeting Minutes

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the August 21, 2017 Committee of the Whole meeting minutes as presented. Motion carried.**

5. August 28, 2017 Board Meeting Minutes

**Deborah McPeek-McFadden made a motion, seconded by Nancy Patera, to accept the August 28, 2017 Board meeting minutes as presented. Motion carried.**

6. Acceptance of Agenda

**Nancy Patera made a motion, seconded by Deborah McPeek-McFadden to accept the agenda as amended. Motion carried.**

7. Financial Statements

CFO Kerry Possehn presented and reviewed the August 2017 financial statements.

8. Pending Contracts September 2017

**Susan Meagher made a motion, seconded by Nancy Patera to approve the September 2017 pending contracts as presented. Motion carried.**

8.a) Vehicle Purchase

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve the purchase of four 2018 Chevy Malibu cars at a total price of \$78,896. Motion carried.**

9. CD Renewal

**Nancy Patera made a motion, seconded by Gretchen Nyland to renew the full amount of the certificate of deposit at Michigan One Credit Union for a 12-month term. Motion carried.**

10. Policy Review

C-350 Pharmacotherapy  
F-221 Internal Service Fund Risk Corridor Financing  
F-240 Contracts  
HR-501 Employment At-Will  
HR-510 General Environment  
HR-524 Supervision  
HR-533 Absence from Work  
New Advanced Payments and Reimbursements  
New Allowable Costs  
New Conflict of Interest  
New Procurement

**Deborah McPeek-McFadden made a motion, seconded by Susan Meagher to approve policies C-350 Pharmacotherapy, F-221 Internal Service Fund Risk Corridor Financing, F-240 Contracts, HR-501 Employment At-Will, HR-510 General Environment, HR-524 Supervision, HR-533 Absence from Work, New Advanced Payments and Reimbursements, New Allowable Costs, New Conflict of Interest, and New Procurement. Motion carried.**

11. FY 2018 MSHN Medicaid Sub-Contract

**Nancy Patera made a motion, seconded by Susan Meagher to accept the FY 2018 MSHN Medicaid Sub Contract with the stipulation that the Fiscal Intermediary language issue will continue to be addressed. Motion carried.**

12. FY 2018 Budget Approval

**Gretchen Nyland made a motion, seconded by Nancy Haga to approve the FY 2018 budget as presented. Motion carried.**

13. Quality Improvement

Susan Richards presented and reviewed the myStrength annual report. She also presented the FY 2018 proposed Board outcomes as well as a report of critical incidents for the period of October 1, 2016 – August 31, 2017. Discussion was held regarding all three presentations.

**Gretchen Nyland made a motion, seconded by Nancy Patera to accept the FY 2018 Board Outcomes as presented. Motion carried.**

14. Mid-State Health Network Affiliation Report

Gretchen Nyland presented the Mid-State Health Network Affiliation report.

15. MACMHB Report

MACMHB Fall Conference is Sunday, October 22 – Tuesday, October 24, 2017 at Grand Traverse Resort.

16. CEO Report

CEO Lathers informed the Board that the Ionia Public Schools Board unanimously approved the two Social Worker positions. Final interviews of internal candidates will take place and two individuals will transition starting October 1. CEO Lathers reminded Board members of the Board Retreat scheduled for Friday, October 6 at the Belding office site starting at 9 a.m.

17. Other

Deborah McPeek-McFadden reported that she attended the annual Recipient Rights conference last week.

18. Board Meeting Wrap-Up August Review

Wrap-up forms from August were included in the packet.

19. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the form for this meeting.

20. Adjourn

Meeting was adjourned at 6:15 p.m.

*Minutes submitted by Jenny Scheurer*