Chapter Title	Section #		Subject #
Fiscal Resources	F		252
Subject Title **Purchasing: Medications**	Adopted 6/23/80	Last Revised 2/22/16; 3/18/19	Reviewed 9/19/05; 10/30/06; 2/23/09; 2/22/10; 11/28/11;1/28/13; 2/24/14; 1/26/15; 2/22/16; 02/27/17; 2/26/18; 3/18/19

POLICY

Application

This policy shall apply to The Right Door for Hope, Recovery and Wellness.

1.0 Intent

It is the intent of this policy to ensure that The Right Door for Hope, Recovery and Wellness shall be the payer of last resort for psychotropic medications prescribed for the indigent persons served by The Right Door for Hope, Recovery and Wellness.

2.0 Policy

2.1 The Right Door for Hope, Recovery and Wellness shall follow established procedure(s) for the approval of payment as the payer of last resort for purchases of psychotropic medications for indigent persons served .

2.2 Payback agreements may be entered into with persons served who have requested financial assistance to obtain prescribed psychotropic medications where the person served has requested financial assistance because of a temporary cash flow crisis (e.g.; insurance copays, a prepayment is required to be reimbursed by insurance, etc.).

2.3 Medication purchase vouchers and payback agreements for prescribed psychotropic medications may be authorized and signed by a staff nurse.

Nancy Patera, Board Chairperson	Date		