

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, March 28, 2022, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

**Member(s) Present:**

Andrew Dinehart, Clinton Galloway, Nancy Haga, Melissa McKinstry, Gretchen Nyland (Zoom), Linda Purcey

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

**Member(s) Absent:**

Mary Barker (excused), Nancy Patera (excused), Georgia Sharp (excused), Ron Thomas (excused)

**Staff Present:**

Brenda Charles, Nathan Derusha, Julie Dowling (Zoom), Amanda Eveleth, Nathan Huyck, Sean Kookoothe, Teresa Martin, Jodi Mohr (Zoom), Jenny Scheurer, Rona Shane

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees, Case Managers Nathan Huyck and Sean Kookoothe, were introduced.

4. January 10, 2022 Committee of the Whole Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the minutes of the January 10, 2022 Committee of the Whole meeting as presented.**

**MOTION CARRIED unanimously.**

5. February 21, 2022 Committee of the Whole Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the minutes of the February 21, 2022 Committee of the Whole meeting as presented.**

**MOTION CARRIED unanimously.**

6. February 28, 2022 Board Meeting Minutes

**MOVED by Nancy Haga and SUPPORTED by Melissa McKinstry to approve the minutes of the February 28, 2022 Board meeting as presented.**

**MOTION CARRIED unanimously.**

7. Acceptance of Agenda

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the agenda as amended, adding FY 22 Accessibility Plan to item 12 Quality Improvement.**

**MOTION CARRIED unanimously.**

8. Financial Statements – February 2022

CFO Nathan Derusha presented and reviewed the February 2022 financial statements.

9. Pending Contracts – March 2022

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the pending contracts for March 2022 as presented.**

**MOTION CARRIED unanimously.**

10. CD Renewal

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to renew the current certificate of deposit at Huntington Bank for a 12-month term at the current rate at the time of renewal.**

**MOTION CARRIED unanimously.**

11. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve Policies F-226 Freedom of Information as amended and Policies F-230 Liabilities, F-241 Payback Agreements, F-252 Purchasing Medications, F-282 Information Systems, F-283 Acceptable Use, G-800 Compliance, HR-530 Overview of Fringe Benefits, RR-104 Notification of Rights, RR-105 Remediating Rights Violations, RR-106 Use of Medication, RR-108 Rights of Recipient Family Members, RR-129 Physical Barriers, and RR-130 Confidentiality and Disclosure as presented.**

**MOTION CARRIED unanimously.**

12. Quality Improvement

CEO Possehn presented and reviewed the FY 22 Accessibility Plan. Discussion was held regarding the identified barriers with some highlighted such as having more information (forms, pamphlets, contact information) in Spanish. There was a suggestion to include the agency staff newsletter on the website; a newsletter for persons served is being created. It is noted that there have been vast improvements with accessibility over the past five years. CEO Possehn also presented and reviewed the 2022-2024 Strategic Plan which will be updated on the back of the agenda.

**MOVED by Clinton Galloway and SUPPORTED by Nancy Haga to accept the FY 2022-2024 Strategic Plan as presented.**

**MOTION CARRIED unanimously.**

13. Mid-State Health Network Affiliation Report

There was no report given.

14. CMHA Report

There was no report given.

15. CEO Report

CEO Possehn discussed the status of the CMH Redesign and Senate Bills 597 and 598. There were two articles about these bills recently published in Gongwer. She informed the Board that MSHN has received a \$5.1 million bonus incentive due to meeting key indicators. The agency will receive the amount of \$200,000 + which are unrestricted funds. CEO Possehn told Board members that there has been no update on the funding equation for CCBHC. She also informed them that the agency is contracting with Samaritas to provide substance use disorder (SUD) services starting April 25; there will be a location in the Belding mall as well as in our Ionia office. A healthcare industry attestation form was distributed for Board members to complete.

16. CEO Evaluation

**MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to enter closed session for CEO evaluation at 4:45 p.m. MOTION CARRIED unanimously.**

CEO Evaluation committee presented results of the evaluation forms and discussion was held.

**MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to enter open session at 5 p.m. MOTION CARRIED unanimously.**

**MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to renew the CEO**

**contract for three years based on a satisfactory evaluation allowing a 6% salary increase retroactively to the first pay in January 2022.**

**MOTION CARRIED unanimously.**

17. Other

Melissa McKinstry informed the Board that Nikki Adgate resigned from the Rights Advisory Committee and asked an acknowledgement be made since he served for a total of approximately 15 years over a couple different terms.

18. Board Meeting Wrap-Up February 2022 Review

Board meeting wrap-up questionnaire responses from February 2022 were included in the packet for review.

19. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

20. Adjournment

Meeting adjourned at 5:05 p.m.

*Minutes submitted by Jenny Scheurer*