

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, February 26, 2018, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Vice-Chairperson Dale Miller called the meeting to order at 4 p.m. with roll call taken by Linda Purcey.

Member(s) Present:

Mary Barker, Michael Gallagher (on phone), Clinton Galloway, Nancy Haga, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland, Linda Purcey, Georgia Sharp

Ex-Officio Member(s) Present:

CEO Robert S. Lathers

Ex-Officio Member(s) Absent:

Board Chairperson Nancy Patera

Guest Present:

Bill Hirschman, CPA Roslund, Prestage & Company

Staff Present:

Nathan Derusha, Julie Dowling, Jim Geisen, Lisa Lubenow, Teresa Martin, Amanda McPherson, Caryn Melotti, Molly Perez, Melissa Peterson, Kerry Possehn, Susan Richards, Jenny Scheurer, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. January 22, 2018 Committee of the Whole Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the January 22, 2018 Committee of the Whole Meeting. MOTION CARRIED unanimously.

5. January 29, 2018 Board Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the January 29, 2018 Board meeting. MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to accept the agenda as amended, moving item 10 to follow item 6. MOTION CARRIED unanimously.

7. FY 2017 Financial Audit Presentation

Bill Hirschman of Roslund, Prestage & Company presented the FY 2017 Financial Audit report.

MOVED by Clinton Galloway and SUPPORTED by Nancy Haga to accept the FY 2017 Financial Audit Presentation. MOTION CARRIED unanimously.

8. Financial Statements

CFO Kerry Possehn presented and reviewed the January 2018 Financial Statements.

9. Pending Contracts February 2018

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the pending contracts for February 2018 as presented. MOTION CARRIED unanimously.

10. Policy Review

MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to approve policies F-230 Liabilities, F-236 Agency Vehicles, F-241 Payback Agreements, F-252 Purchasing Medications, F-282 Information Systems, F-283 Information and Communication Systems Acceptable Use, G-200 Bylaws, and HR-530 Overview of Fringe Benefits as presented. MOTION DENIED.

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve policies F-230 Liabilities, F-241 Payback Agreements, F-252 Purchasing Medications, F-282 Information Systems, F-283 Information and Communication Systems Acceptable Use, G-200 Bylaws, and HR-530 Overview of Fringe Benefits as presented and F-236 Agency Vehicles as amended. MOTION CARRIED unanimously.

11. The Right Door Banking Permissions

MOVED by Gretchen Nyland and SUPPORTED by Melissa McKinstry to approve the changes on agency bank accounts and investments, removing Robert Lathers and adding Nathan Derusha. MOTION CARRIED unanimously.

12. Quality Improvement

Susan Richards reviewed the FY 18 Quarter 1 Outcomes Report. She also presented the January 2018 Outcome 1 Same Day Service. Discussion was held regarding both reports.

13. Mid-State Health Network Affiliation Report

MSHN's next meeting is scheduled for March 6, 2018 so a report will be given at the next regular Board meeting.

14. CMHAM Report

Board Members Mary Barker, Clinton Galloway, Deborah McPeek-McFadden, and Georgia Sharp recently attended the CMHAM Winter Conference. They reported on sessions attended and discussion was held regarding the various topics.

15. CEO Report

CEO Lathers presented his final report to the Board as this is his last Board meeting as CEO. He reflected on the 500+ times of meeting with members and reviewed some of the successes during the past 17 years, leaving the agency with twice the number of persons served compared to when he started and highly professional staff.

Board Vice-Chairperson Dale Miller thanked Bob for his education to the Board and services to the community, notably the jail diversion program.

16. Board Meeting Wrap-Up January Review

Board meeting wrap-up questionnaire responses from January 2018 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members

18. Adjournment

Meeting adjourned at 5:28 p.m.

Minutes submitted by Jenny Scheurer