

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING

Monday, February 27, 2017
375 Apple Tree Dr., Ionia, MI

MINUTES

1. Call to Order and Roll Call

Board Vice-Chairperson Linda Purcey called the meeting to order at 4 p.m. and roll call was taken.

Members Present: Michael Gallagher (on phone), Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher (on phone), Dale Miller, Gretchen Nyland (on phone), Georgia Sharp

Ex-Officio Member(s) Present: Board Vice-Chairperson Linda Purcey and
CEO Robert Lathers

Member(s) Absent: Mary Barker and Melissa McKinstry

Staff Present: Emily Betz, Julie Dowling, Ellen Morrison, Kerry Possehn,
Susan Richards, Jenny Scheurer, Katie Zuverink

Guests Present: Crystal White, River's Edge Drop In Center Director;
Tiffany Jackson, Ellis Elementary School Principal

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Brenda St. John informed the Board and expressed her concern about having her case manager change often which most recently caused an issue for her related to her medications.

4. January 23, 2017 Board Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the January 23, 2017 Board Meeting Minutes as presented. Motion carried.

5. Acceptance of Agenda

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the agenda as amended. Motion carried.

6. MACMHB 2017 Winter Conference Board Member Comments

Clinton Galloway and Dale Miller reported on the workshops they attended at the winter conference.

7. Financial Statements

CFO Kerry Possehn presented and reviewed the January 2017 financial statements.

8. Pending Contracts February 2017

Dale Miller made a motion, seconded by Nancy Haga to approve the February 2017 pending contracts as presented. Motion carried.

9. Policy Review

C-320 Best Practices
C-380 Termination of Services
C-391 Child Diagnostic and Treatment
F-230 Liabilities
F-252 Purchasing Medications
F-282 Information Systems
HR-515 Sexual Harassment
HR-520 Employment

Susan Meagher made a motion, seconded by Nancy Haga to approve policies C-320 Best Practices; C-380 Termination of Services; C-391 Child Diagnostic and Treatment; F-230 Liabilities; F-252 Purchasing Medications; F-282 Information Systems; HR-515 Sexual Harassment; and HR-520 Employment as presented. Motion carried.

10. Salary Survey Update

CFO Possehn presented the Salary & Benefits survey results. The survey included seven CMH boards from within the affiliation and bordering counties. Discussion was held regarding the results.

Clinton Galloway made a motion, seconded by Nancy Haga, to table the decision about the salary and benefits changes until the March 2017 meeting. Motion carried.

11. Richard Wellwood Recognition Award and Article

River's Edge Drop In Center Director Crystal White informed the Board about the Richard Wellwood Recognition Award that was jointly given to the two organizations.

12. myStrength NIATx Initiative

Susan Richards and Tiffany Jackson presented information about the myStrength Initiative being offered at Belding Schools. Susan presented at the high school recently. The myStrength information can be accessed by students during their lunch times and will also be made available at the Wellness Night in April. The myStrength information is being used as a resource within newsletters.

13. School Partnerships

Emily Betz informed the Board of various opportunities the agency is and will be using to partner with the schools for our services. Such opportunities are staff making presentations to the school on the first day or at professional development days, serving on different committees to inform how to access services, and locating a home-based worker in the school for one day per week.

14. Quality Improvement

Susan Richards presented and reviewed the 2016 Compliance Report. She also presented and reviewed the 2016 Quality Improvement Report. Susan Richards presented the 2017 Local Compliance/Risk Management Plan and the 2017 Local Quality Improvement Plan.

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the FY 17 Local Risk/Compliance Plan as presented. Motion carried.

Deborah McPeek-McFadden made a motion, seconded by Dale Miller, to accept the FY 17 Local Quality Improvement Plan as presented. Motion carried.

15. OSHA Compliance

Kerry Possehn informed the Board that the agency received a notice from OSHA that an employee filed a complaint in January about an increase in illnesses at the agency. Kerry has responded to the notice as required.

16. Mid-State Health Network (MSHN) Affiliation Report

Next meeting is March 7, 2017 so there will be a report in April.

17. MACMHB Report

No report given.

18. CEO Report

CEO Lathers presented his report. He updated the Board on the status of the Belding building. He informed the Board that he and Kerry attended an open house at Barry CMH's new facility. He also informed the Board that he will be serving on a Mental Health/Corrections work group. Based on the 2016 financial audit report presented at the February Committee of the Whole meeting, CEO Lathers acknowledged Kerry Possehn and her department's work toward another successful audit.

19. Other

Mental Health First Aid training is Friday, March 3, 2017.

20. Board Meeting Wrap Up Review and Questionnaire

Board members completed their monthly wrap up questionnaire.

21. Adjourn

Meeting was adjourned at 6:20 p.m.

Minutes submitted by Jenny Scheurer