

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING**

Monday, April 24, 2017  
375 Apple Tree Dr., Ionia, MI

**MINUTES**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

**Members Present:** Mary Barker, Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland, Linda Purcey, Georgia Sharp

**Ex-Officio Member(s) Present:** Board Chairperson Melissa McKinstry and  
CEO Robert Lathers

**Staff Present:** Emily Betz, Julie Dowling, Teresa Martin, Kerry Possehn, Susan Richards, Jenny Scheurer, Alisha Strohkirch

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

CEO Lathers introduced new employee Alisha Strohkirch. Alisha is a full time OT who resides in Belding. Nancy Haga passed on a positive communication she heard from the local DHHS office about their staff being able to use our building during the recent power outage. Georgia Sharp commented on the presentation given by Chairperson McKinstry and CEO Lathers at the County Board of Commissioners' meeting.

4. March 27, 2017 Board Meeting Minutes

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the March 27, 2017 Board meeting minutes as presented. Motion carried.**

5. March 20, 2017 Committee of the Whole Meeting Minutes

**Deborah McPeek-McFadden made a motion, seconded by Susan Meagher, to accept the March 20, 2017 Committee of the Whole meeting minutes as presented. Motion carried.**

6. Acceptance of Agenda

**Michael Gallagher made a motion, seconded by Nancy Haga to accept the agenda as presented. Motion carried.**

7. Financial Statements

CFO Kerry Possehn presented and reviewed the March 2017 financial statements.

8. Pending Contracts April 2017

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve the April 2017 pending contracts as presented. Motion carried.**

9. Policy Review

C-310 Access

C-321 Consumer Outcome and Satisfaction

F-283 Acceptable Use

F-290 External Audit

HR-521 Equal Opportunity Employment

HR-530 Overview of Fringe Benefits

**Susan Meagher made a motion, seconded by Gretchen Nyland to approve policies C-310 Access; C-321 Consumer Outcome and Satisfaction; F-283 Acceptable Use; F-290 External Audit; HR-521 Equal Opportunity Employment; and HR-530 Overview of Fringe Benefits as presented. Motion carried.**

10. May Is Mental Health Month

A calendar of events for May is Mental Health Month and a flyer were distributed and discussed.

11. Belding Autism Center: Update and Open House

An updated status was given on the Belding Autism Center. An open house is scheduled for May 22, 2017 from 2 – 4 p.m. with a ribbon cutting at 3:30 p.m. Board meeting will follow at 4 p.m. Amanda McPherson has activities scheduled at the center for the week of May 22.

12. Annual Board Retreat – October 6, October 14, or October 20

Discussion was held to determine a date for the annual board retreat. At this time, it was decided October 6 would be the best date.

13. Section 298 Update

CEO Lathers updated the Board on Section 298.

14. Quality Improvement

The CARF Survey Report was distributed. Susan Richards informed the Board that the agency has been granted a three-year accreditation from CARF.

Discussion was held regarding the need to add the value of Trauma-Informed to the agency mission, vision, and values statement; and the wording for the value was reviewed.

15. Mid-State Health Network Affiliation Report

Gretchen Nyland and Deborah McPeek-McFadden reported on the last meeting and discussed agenda items for the upcoming meeting.

16. MACMHB Report

No report given.

17. CEO Report

CEO Lathers presented his report. He discussed the subject of opioid treatment in the jail.

18. Other

The MACMHB Spring Conference is scheduled for May 15-17, 2017. Board members wanting to attend need to sign up tonight.

19. Board Meeting Wrap-Up March Review

Wrap-up forms from March were reviewed.

20. Board Meeting Wrap-Up Questionnaire

Board members completed the form for this meeting.

21. Adjourn

Meeting was adjourned at 5:40 p.m.

*Minutes submitted by Jenny Scheurer*