

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, January 29, 2018, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m. with roll call taken by Linda Purcey.

Member(s) Present:

Mary Barker, Michael Gallagher (on phone), Clinton Galloway, Nancy Haga, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland, Linda Purcey, Georgia Sharp

Ex-Officio Member(s) Present:

Board Chairperson Nancy Patera and CEO Robert S. Lathers

Staff Present:

Brenda Charles, Julie Dowling, Kristi Kieu, Nick Lange, Teresa Martin, Amanda McPherson, Kerry Possehn, Susan Richards, Jenny Scheurer, Liz Thelen, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Nick Lange, Home Based Therapist, introduced himself.

4. December 18, 2017 Board Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the minutes of the December 18, 2017 Board meeting. MOTION CARRIED unanimously.

5. Acceptance of Agenda

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to accept the agenda as presented. MOTION CARRIED unanimously.

6. Financial Statements

CFO Kerry Possehn presented and reviewed the December 2017 Financial Statements.

7. Pending Contracts January 2018

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the pending contracts for January 2018 as presented. MOTION CARRIED unanimously.

8. Policy Review

MOVED by Deborah McPeek-McFadden and SUPPORTED by Susan Meagher to approve policies C-320 Best Practices, C-380 Termination of Services, C-391 Child Diagnostics, HR-512 Workplace Safety and Security, HR-513 Universal Precautions – Infection Control as presented and F-226 Freedom of Information Act as amended. MOTION CARRIED unanimously.

9. Portland Lease Renewal

CFO Kerry Possehn updated the Board members on the Portland office renovations including adding two offices and a group room, as well as replacing carpet throughout.

MOVED by Gretchen Nyland and SUPPORTED by Michael Gallagher to approve the Portland office lease renewal for two years effective February 2018 at the monthly rate of \$2,025. MOTION CARRIED unanimously.

10. Recipient Rights Annual Report

Recipient Rights Officer Liz Thelen presented the 2017 Recipient Rights Annual Report.

11. Quality Improvement

Susan Richards and CEO Lathers presented and discussed the FY 17 Quarter 4 Outcomes Report. Outcome 1 Same Day Service was discussed at great length.

Susan Richards presented and reviewed the FY 17 Compliance Report.

12. Mid-State Health Network Affiliation Report

Deborah McPeek-McFadden presented the MSHN Affiliation Report informing the Board that the Veterans Navigator (which was filled by an employee of The Right Door for Hope, Recovery and Wellness) has resigned so that position is open.

13. Mid-State Health Network Board Member

MOVED by Clinton Galloway and SUPPORTED by Dale Miller to re-appoint Deborah McPeek-McFadden as the Board representative on the Mid-State Health Network Board. MOTION CARRIED unanimously.

14. CMHAM Report

There was no report. Board members were reminded of upcoming conference.

15. CEO Report

CEO Lathers presented his report updating Board members on the transition with Kerry Possehn, and that Nathan Derusha will start in his position as CFO on February 5. CEO Lathers attended the Governor's State of the State Address with State Representative Julie Calley. He informed the Board of a survey issued to all CMH Boards by a grad student intern who he has been supervising. The survey results will be presented at the CMHAM Board conference. CEO Lathers also discussed the most recent activity surrounding P.A. 2 Liquor Tax. He also discussed the need to continue upgrading agency awareness through social media and publications in local papers.

16. Other

Based on the discussion regarding social media and publications, there was suggestion that Board members write an article.

17. Board Meeting Wrap-Up December Review

Board meeting wrap-up questionnaire responses from December 2017 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members.

19. Adjournment

Meeting adjourned at 6 p.m.

Minutes submitted by Jenny Scheurer