

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, December 18, 2017, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. with roll call taken by Dale Miller.

Member(s) Present:

Mary Barker, Michael Gallagher (on phone), Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Nancy Patera, Linda Purcey, Georgia Sharp

Member(s) Absent:

Gretchen Nyland (excused)

Ex-Officio Member(s) Present:

Board Chairperson Melissa McKinstry and CEO Robert S. Lathers

Staff Present:

Brenda Charles, Julie Dowling, Lisa Lubenow, Teresa Martin, Molly Perez, Whitney Piotrowski, Kerry Possehn, Susan Richards, Lori Richardson, Melinda Rickert, Jenny Scheurer, Rona Shane, Liz Thelen, Jon Youngs, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Whitney Piotrowski, new Case Manager, introduced herself.

4. November 20, 2017 Committee of the Whole Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Susan Meagher to approve the minutes of the November 20, 2017 Committee of the Whole meeting. MOTION CARRIED unanimously.

5. November 27, 2017 Board Meeting Minutes

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the November 27, 2017 Board meeting. MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to accept the agenda as presented. MOTION CARRIED unanimously.

7. Financial Statements

CFO Kerry Possehn presented and reviewed the November 2017 Financial Statements.

8. Pending Contracts December 2017

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Patera to approve the pending contracts for December 2017 as presented. MOTION CARRIED unanimously.

9. CD Renewal

MOVED by Nancy Patera and SUPPORTED by Linda Purcey to approve the renewal of a Certificate of Deposit at Chemical Bank at a rate of 0.90% for a 12-month term. MOTION CARRIED unanimously.

10. Policy Review

MOVED by Susan Meagher and SUPPORTED by Deborah McPeek-McFadden to approve the policies as presented.

**C-311 Recovery and Self Determination
C-319 Utilization Management
G-220 Organization and Strategic Planning
G-800 Compliance**

MOTION CARRIED unanimously.

11. Outgoing CEO Resignation Terms and Conditions

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to accept CEO Robert Lathers' resignation effective March 2, 2018. MOTION CARRIED with opposition from Deborah McPeek-McFadden.

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the employment of Robert Lathers from March 2, 2018 through June 5, 2018 at the same rate of pay and benefits received prior to March 2, 2018. MOTION CARRIED unanimously.

12. New CEO Contract Approval

MOVED by Dale Miller and SUPPORTED by Linda Purcey to approve the employment contract with Kerry Possehn as Chief Executive Officer with the terms as was negotiated on December 4, 2017 with an effective date of March 2, 2018. MOTION CARRIED unanimously.

13. 2018 Base Wage Adjustment

MOVED by Nancy Haga and SUPPORTED by Mary Barker to approve a 3% base wage adjustment effective January 1, 2018. MOTION CARRIED unanimously.

14. MSHN Incentives Payment Distribution

Discussion was held regarding MSHN Incentives Payment Distribution.

15. Election of Board Officers

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to elect Nancy Patera as Board Chairperson. Nomination was called three times for the position of Board Chairperson. Clinton Galloway made motion and Nancy Haga supported for a unanimous ballot. MOTION CARRIED.

MOVED by Deborah McPeek-McFadden and SUPPORTED by Mary Barker to elect Dale Miller as Board Vice-Chairperson. Nomination was called three times for the position of Board Vice-Chairperson. Nancy Patera made motion and Mary Barker supported for a unanimous ballot. MOTION CARRIED.

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to elect Linda Purcey as Board Secretary. Nomination was called three times for the position of Board Secretary. Nancy Patera made motion and Clinton Galloway supported for a unanimous ballot. MOTION CARRIED.

Nancy Patera recognized Melissa McKinstry for her years of serving as Board Chairperson and presented her with a gift.

16. Updating of Board Member Information and Demographics Sheet

The Board Member Demographic Survey was distributed for Board Members to complete.

17. 2018 Board Meeting Calendar

MOVED by Dale Miller and SUPPORTED by Nancy Haga to accept the 2018 Board Meeting calendar as presented. MOTION CARRIED unanimously.

18. Quality Improvement

The Board Member Competencies Assessment was included in the Board packet. Board members were asked to complete the assessment and return it at the January 22 Committee of the Whole meeting.

The 2017/2018 MSHN Corporate Compliance Plan was reviewed.

The FY 17 Semi-Annual Report of Recipient Rights was reviewed and discussed.

19. Mid-State Health Network Affiliation Report

There was no report.

20. CMHAM Report

There was no report.

21. CEO Report

CEO Lathers presented his report informing Board members on status of Saginaw audit being reviewed and MSHN's plan for reimbursement. He also discussed the P.A. 2 Liquor Tax. CEO Lathers informed Board members that CFO Kerry Possehn recruited Nathan Derusha to fill the CFO position. He will start his employment on February 5. CEO Lathers discussed a news article published in Portland, Oregon news about Costco giving money to a firm in Seattle to study patient-centered planning.

22. Board Meeting Wrap-Up November Review

Board meeting wrap-up questionnaire responses from November 2017 were included in the packet for review.

23. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members.

24. Adjournment

Meeting adjourned at 5:10 p.m.

Minutes submitted by Jenny Scheurer