

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING

Monday, March 27, 2017
375 Apple Tree Dr., Ionia, MI

MINUTES

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

Members Present: Mary Barker, Michael Gallagher (on phone), Nancy Haga, Deborah McPeek-McFadden, Susan Meagher (on phone), Dale Miller, Linda Purcey, Georgia Sharp

Ex-Officio Member(s) Present: Board Chairperson Melissa McKinstry and CEO Robert Lathers

Member(s) Absent: Clinton Galloway, Gretchen Nyland

Staff Present: Emily Betz, Teresa Martin, Kerry Possehn, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

CEO Lathers informed the Board that four students from Grand Valley State University were in attendance to observe a board in action.

4. February 20, 2017 Committee of the Whole Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the February 20, 2017 Committee of the Whole Meeting Minutes as presented. Motion carried.

5. February 27, 2017 Board Meeting Minutes

Michael Gallagher made a motion, seconded by Nancy Haga, to accept the February 27, 2017 Board Meeting Minutes as presented. Motion carried.

6. Acceptance of Agenda

Dale Miller made a motion, seconded by Deborah McPeek-McFadden to accept the agenda as presented. Motion carried.

7. Financial Statements

CFO Kerry Possehn presented and reviewed the February 2017 financial statements.

8. Pending Contracts March 2017

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve the March 2017 pending contracts as presented. Motion carried.

9. CD Renewal

Dale Miller made a motion, seconded by Georgia Sharp, to approve the renewal of a CD at United Bank for a term of 15 months at the rate of 0.40%. Motion carried.

10. Financial Audit Report FY 16

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the FY 16 Financial Audit Report as presented. Motion carried.

11. Policy Review

C-370 Foster Care Definitions

C-371 Children's Foster Care

C-392 Sentinel Events

F-223 Schedule of Rates

F-231 Board Member Per Diems

F-232 Employee Expense

HR-542 Scope of Practice

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve policies C-370 Foster Care Definitions; F-223 Schedule of Rates; F-231 Board Member Per Diems; F-232 Employee Expense; and HR-542 Scope of Practice as presented, and C-371 Children's Foster Care and C-392 Sentinel Events as amended. Motion carried.

12. Salary Survey Follow Up

Dale Miller made a motion, seconded by Nancy Haga, to adjust the agency's salary scale by 2% effective July 1, 2017. Motion carried.

13. Quality Improvement

CEO Lathers presented and reviewed the FY 17 Quarter 1 Board Outcomes results. He also presented the MDHHS Performance Indicators and Outcomes report. CEO Lathers informed the Board that the CARF Audit was completed on March 22-24. Results will be reported within the next six to eight weeks.

14. Mid-State Health Network (MSHN) Affiliation Report

Deborah McPeek-McFadden gave the Affiliation report.

15. MACMHB Report

No report given.

16. CEO Report

CEO Lathers updated the Board on the status of the Belding construction. There is no exact date yet for completion of the project. The agency now has a third BCBA (Board Certified Behavioral Analyst) on staff as one of the Autism Aides just completed the requirements for certification. CEO Lathers informed the Board that the Board Association conference will be held in May in Detroit with opioids as one of the workshop selections. He also informed the Board of the Recipient Rights audit occurring Tuesday – Thursday of this week.

17. Board Meeting Wrap Up Review and Questionnaire

Board members completed their monthly wrap up questionnaire.

18. Adjourn

Meeting was adjourned at 5:20 p.m.

Minutes submitted by Jenny Scheurer