

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, October 18, 2021, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

**Member(s) Present:**

Mary Barker, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey, Ron Thomas

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

**Member(s) Absent:**

Charles Noll (excused); Georgia Sharp (excused)

**Staff Present:**

Taylor Barger, Nathan Derusha, Julie Dowling, Kris Hamilton, Teresa Martin, Amanda McPherson, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. September 20, 2021 Committee of the Whole Meeting Minutes

**MOVED by Nancy Patera and SUPPORTED by Deborah McPeek-McFadden to approve the minutes of the September 20, 2021 Board meeting as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

5. September 27, 2021 Board Meeting Minutes

**MOVED by Nancy Haga and SUPPORTED by Gretchen Nyland to approve the minutes of the September 27, 2021 Board meeting as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Ron Thomas and SUPPORTED by Nancy Haga to accept the agenda as amended adding item 9a Review of Policies HR-520 Employment and item 10a Board Association Dues.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

7. Financial Statements – September 2021

CFO Nathan Derusha presented and reviewed the September 2021 financial statements.

8. Pending Contracts – October 2021

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the pending contracts for October 2021 as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

9. Policy Review

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve Policies F-254 Allowability, F-256 Advance Payments, G-201 Board Governance, HR-501 Employment at Will, HR-510 General Environment, HR-524 Supervision, RR-119 Services Suited to Condition, and RR-120 Research as presented, and RR-122 Communication and Visits as amended, with F-236 Agency Vehicles being tabled.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

9a. HR-520 Employment - Clarification of Longevity Recognition Payment

Discussion was held regarding the addition of longevity recognition to Policy HR-520 Employment at last month's board meeting. There was clarification that the longevity recognition payment should also be paid to the CEO. The CEO employment contract will be amended in March to reflect this language.

10. 2022 Benefits Package

CEO Possehn reviewed the 2022 benefits package. There is a 4.12% increase for the medical insurance. No changes for the ancillary benefits; vision insurance is up for renewal in 2023.

**MOVED by Gretchen Nyland and SUPPORTED by Mary Barker to approve the 2022 benefits package as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

10a. CMHA of Michigan Annual Dues

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the payment of the CMHA of Michigan annual dues in the amount of \$10,653.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

11. Quality Improvement

QI/Compliance Officer Susan Richards presented and reviewed the FY 21 Quarter 3 Outcomes Report as well as the FY 21 Quarter 3 Performance Indicators.

12. Mid-State Health Network Affiliation Report

There was no report given.

13. CMHA Report

There was no report given.

14. CEO Report

CEO Kerry Possehn informed the Board that the agency has been awarded provisional certification for CCBHC and should receive full certification soon. She updated Board members on the status of the system redesign with Senator Shirkey's plan still being discussed. CEO Possehn informed the Board that Charles Noll is unable to serve as a board member due to being an elected official and the board is a public board; Captain Andrew Dinehart will become a Board member representing law enforcement. CEO Possehn discussed the need to review the Strategic Plan and the date of December 3, 2021 was chosen. The Association fall conference is scheduled for Sunday, October 24 – Tuesday, October 26 and members' registration was confirmed.

15. Other

There was no other information presented.

16. Board Meeting Wrap-Up September 2021 Review

Board meeting wrap-up questionnaire responses from September 2021 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

18. Adjournment

**MOVED by Nancy Haga and SUPPORTED by Nancy Patera to adjourn the meeting at 5:10 p.m.**

**MOTION CARRIED unanimously.**