

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING

Monday, July 24, 2017

375 Apple Tree Dr., Ionia, MI

MINUTES

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

Members Present: Mary Barker, Michael Gallagher, Clinton Galloway, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland, Linda Purcey, Nancy Patera, Georgia Sharp

Ex-Officio Member(s) Present: Board Chairperson Melissa McKinstry and
CEO Robert Lathers

Members Absent: Nancy Haga

Staff Present: Emily Betz, Carley Cahoon, Julie Dowling, Julia Henshaw, Kristi Kieu, Teresa Martin, Dalontrius McDaniel, Amanda McPherson, Rob Menaker, Rebecca Palmer, Kerry Possehn, Susan Richards, Rachel Riker, Jenny Scheurer, Brianna Taylor, Kevin Thompson, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New staff members introduced themselves.

4. March 15, 2017 RRAC Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Gretchen Nyland, to accept the March 15, 2017 RRAC meeting minutes as presented. Motion carried.

5. June 19, 2017 Committee of the Whole Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher, to accept the June 19, 2017 Committee of the Whole meeting minutes as presented. Motion carried.

6. June 26, 2017 Board Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Gretchen Nyland, to accept the June 26, 2017 Board meeting minutes as presented. Motion carried.

7. Acceptance of Agenda

Nancy Patera made a motion, seconded by Michael Gallagher to accept the agenda as amended. Motion carried.

8. Financial Statements

CFO Kerry Possehn presented and reviewed the June 2017 financial statements.

9. Pending Contracts July 2017

Susan Meagher made a motion, seconded by Nancy Haga to approve the July 2017 pending contracts as presented. Motion carried.

10. Policy Review

RR-121 Freedom of Movement

C-312 Trauma Informed Care

C-330 Guardianship

C-351 Medication Safety

F-250 Purchasing

F-300 Retirement Plan Investments

G-100 Code of Ethics

G-310 Executive Compensation

HR-570 Disciplinary Process

HR-580 Severance of the Employment Relationship

HR-590 Social Security

Susan Meagher made a motion, seconded by Deborah McPeek-McFadden to approve policies RR-121 Freedom of Movement; C-312 Trauma Informed Care; C-330 Guardianship; C-351 Medication Safety; F-250 Purchasing; F-300 Retirement Plan Investments; G-100 Code of Ethics; G-310 Executive Compensation; HR-570 Disciplinary Process; HR-580 Severance of the Employment Relationship; and HR-590 Social Security as presented. Motion denied.

Susan Meagher made a motion, seconded by Mary Barker to approve policies RR-121 Freedom of Movement; C-312 Trauma Informed Care; C-330 Guardianship; F-250 Purchasing; F-300 Retirement Plan Investments; G-100 Code of Ethics; G-310 Executive Compensation; HR-570 Disciplinary Process; HR-580 Severance of the Employment Relationship; and HR-590 Social Security as presented; and C-351 Medication Safety as amended. Motion carried.

11. MDHHS/CMHSP FY 2017 Managed Health Supports and Services Contract Amendment #1

Gretchen Nyland made a motion, seconded by Deborah McPeek-McFadden to accept the MDHHS/CMHSP FY 2017 Managed Health Supports and Services Contract Amendment #1. Motion carried.

12. Veterans Navigator Contract

CEO Lathers introduced Kevin Thompson who presented information about the Veterans Navigator position.

Gretchen Nyland made a motion, seconded by Deborah McPeek-McFadden to accept the contract with Mid-State Health Network for the Veterans Navigator program. Motion carried.

13. MSHN Regional Managed Care Administrative Costs Analysis FY 2016

CFO Possehn presented the FY 2016 MSHN Regional Managed Care Administrative Costs Analysis.

14. Quality Improvement

Susan Richards informed the Board that the next NiaTx focus area is Veterans. The CARF Quality Improvement Plan was reviewed.

15. Mid-State Health Network Affiliation Report

Gretchen Nyland reported that the Veterans Navigator program was discussed at the most recent MSHN meeting. The Right Door's Autism Center was recognized by MSHN CEO Joe Sedlock. Lifeways recently had a millage passed through their county for their organization. Deborah McPeek-McFadden reported that Kim Zimmerman expressed good comments about The Right Door.

16. MACMHB Report

Clinton Galloway distributed the Connections newsletter.

17. CEO Report

CEO Lathers reported that the Autism Center is busy; Montcalm Care has made more than seven referrals; several applications have been submitted for ABA Aide position(s) after an article was published in Sentinel Standard. CEO Lathers updated the Board on the 298 Workgroup. He also discussed the plan for having an ACT program; as was presented in the pending contracts, the agency will contract with CEI to provide services for ACT. CEO Lathers distributed MCDC Ionia Dental Center postcards.

18. CEO Evaluation

CEO Lathers requested a closed session for his evaluation.

Closed Session – 5:30 p.m.

Open Session – 5:55 p.m.

Gretchen Nyland made a motion, seconded by Susan Meagher to award a satisfactory performance evaluation to CEO Lathers. Motion carried.

Gretchen Nyland made a motion, seconded by Susan Meagher to extend CEO Lathers' contract by one year and to revise the contract to include the payment of the value of health insurance to be paid on a monthly basis. Motion carried.

19. Board Meeting Wrap-Up June Review

Wrap-up forms from June were included in the packet.

20. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the form for this meeting.

21. Adjourn

Meeting was adjourned at 6 p.m.

Minutes submitted by Jenny Scheurer