

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, February 25, 2019, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

**Member(s) Present:**

Mary Barker, Michael Gallagher (on phone), Clinton Galloway, Nancy Haga, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland (on phone), Linda Purcey, Georgia Sharp

**Member(s) Absent:**

Ron Thomas

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn & Board Chairperson Nancy Patera

**Staff Present:**

Brenda Charles, Nathan Derusha, Amanda Galbreath, Teresa Kiser, Lisa Lubenow, Teresa Martin, Melissa Peterson, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. December 17, 2018 Board Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the December 17, 2018 Board meeting as presented. MOTION CARRIED unanimously.**

5. January 22, 2019 COTW Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the January 22, 2019 Committee of the Whole meeting minutes as presented. MOTION CARRIED unanimously.**

6. September 19, 2018 RRAC Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve the September 19, 2018 RRAC meeting minutes as presented. MOTION CARRIED unanimously.**

7. Acceptance of Agenda

**MOVED by Melissa McKinstry and SUPPORTED by Susan Meagher to accept the agenda as presented. MOTION CARRIED unanimously.**

8. Financial Statements

CFO Nathan Derusha presented and reviewed the December 2018 financial statements.

9. Financial Statements

CFO Nathan Derusha presented and reviewed the January 2019 financial statements.

10. Pending Contracts – January and February 2019

**MOVED by Melissa McKinstry and SUPPORTED by Susan Meagher to approve the pending contracts for January and February 2019 as presented. MOTION CARRIED unanimously.**

11. Policy Review

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve policies C-320 Best Practices, C-380 Termination of Services, C-391 Child Diagnosis, and G-800 Compliance as presented and HR-512 Workplace Safety and Security and HR-513 Universal Precautions as amended; policy F-226 Freedom of Information Act was tabled until next month. MOTION CARRIED unanimously.**

12. Quality Improvement

CEO Kerry Possehn reviewed the FY 2017 Death Trending report and discussion was held regarding suicide. The FY 18 Final Outcomes brochure was distributed as part of the meeting packet as well as the January Series 2019 flyer. Discussion was held regarding the community forum. Community Collaborative group met in February with 14 different agencies in attendance. There will be another meeting on Tuesday, March 5.

13. Mid-State Health Network Affiliation Report

The next MSHN Board meeting is scheduled for March 5, 2019.

14. CMHAM Report

There was no report.

15. CEO Report

CEO Kerry Possehn presented her report to the Board. She informed them that one of the parents of a child with autism being served by our agency has been selected to serve on the State Legislative Autism Work Group. CEO Possehn also informed the Board that MSHN has received performance incentive bonus of \$4.4 Million which will be distributed proportionately

among the affiliation CMHSPs. The Community Collaborative group met on February 5 about community needs and partnerships; next meeting will be March 5. CEO Possehn has continued working on co-locating throughout the community. Starting March 4, one of the Access workers will be working at the Michigan Works office in Ionia once per month. Ionia County Health Department and The Right Door will be sharing office space, and CEO Possehn is still in discussion with Sparrow Hospital/Health Systems about co-location opportunities. CEO Possehn updated the Board about the MDOC/SUD services that will now be included within the MDHHS-PIHP Medicaid contract. All CMHSPs will continue to serve the co-occurring population as normal.

16. Annual Board Competency

Any competency assessments not completed and submitted yet need to be returned.

17. Other

Melissa McKinstry discussed the idea of having focus groups for persons served. She will discuss this at the Recipient Rights meeting on March 20, and further information will be discussed at the April COTW meeting.

Discussion was held about outcomes, benchmarks, and tracking for the School Based program. Clinton Galloway would like to have an article about this program in Connections and possibly a presentation at a board association conference.

18. CEO Evaluation

A committee comprised of Clinton Galloway, Nancy Haga, and Deborah McPeck-McFadden will meet on March 4 at 1 p.m. to review and summarize the CEO evaluation forms. The evaluation will be held at the March Board meeting.

19. Board Meeting Wrap-Up December Review

Board meeting wrap-up questionnaire responses from December 2018 were included in the packet for review.

20. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members.

21. Adjournment

Meeting adjourned at 5:18 p.m.