

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, April 23, 2018, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m. with roll call taken by Linda Purcey.

**Member(s) Present:**

Mary Barker, Michael Gallagher, Clinton Galloway, Nancy Haga, Melissa McKinstry, Deborah McPeek-McFadden, Gretchen Nyland, Linda Purcey, Georgia Sharp

**Member(s) Absent:**

Susan Meagher (excused), Dale Miller (excused)

**Ex-Officio Member(s) Present:**

Board Chairperson Nancy Patera and CEO Kerry Possehn

**Staff Present:**

Marci Brengle, Nathan Derusha, Teresa Martin, Amanda McPherson, Caryn Melotti, Molly Perez, Melissa Peterson, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employee Marci Brengle was introduced.

4. March 19, 2018 Committee of the Whole Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the March 19, 2018 Committee of the Whole Meeting. MOTION CARRIED unanimously.**

5. March 26, 2018 Board Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the March 26, 2018 Board meeting. MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Gretchen Nyland and SUPPORTED by Deborah McPeek-McFadden to accept the agenda as presented. MOTION CARRIED unanimously.**

7. Financial Statements

CFO Nathan Derusha presented and reviewed the March 2018 Financial Statements.

8. Pending Contracts April 2018

**MOVED by Melissa McKinstry and SUPPORTED by Michael Gallagher to approve the pending contracts for April 2018 as presented. MOTION CARRIED unanimously.**

9. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve policies C-310 Access; F-232 Employee Expense; F-249 Credit Card; F-290 External Audit; F-300 Retirement Plan Investments; and HR-542 Scope of Practice as presented. MOTION CARRIED unanimously.**

10. Redistribution of GF Funding

CEO Possehn presented the information regarding the change in allocation methods for general fund allocations to CMHSPs effective 10/1/18.

11. Quality Improvement

Susan Richards reviewed the Veterans Forum minutes and informed Board members that the next meeting is on Thursday, May 3 from noon-2 p.m. at the Michigan Works office. She also reviewed the updated brochure summarizing the veterans and military services. Susan presented the FY 18 Corporate/Compliance & Risk Management Program Plan. She also reviewed the Outcome 1 Quarter 2 report.

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the FY 18 Corporate/Compliance & Risk Management Program Plan as presented. MOTION CARRIED unanimously.**

12. Mid-State Health Network Affiliation Report

Deborah McPeek-McFadden and Gretchen Nyland will be attending the next meeting on May 8 in Jackson.

13. CMHAM Report

Clinton Galloway reminded members of the upcoming conference and also about receiving "Friday Facts".

14. CEO Report

CEO Kerry Possehn presented her report to the Board. Judge Sykes recently presented to clinical staff about Guardianship. He will be at the agency again in May for a presentation about Petitions and Orders and will also present at the Full Staff meeting. CEO Possehn and Chairperson Patera presented the annual report to the County Commissioners. She informed Board Members of upcoming events scheduled for May is Mental Health. CEO Possehn also discussed P.A. 2 funds, FY 19 budgets, and current MSHN happenings.

15. Other

Chairperson Patera commented about the recent educational presentations at the Committee of the Whole meetings.

Reminder was given about the Strategic Planning meeting scheduled for Friday, May 11 at 9 a.m. at the agency.

16. Board Meeting Wrap-Up March Review

Board meeting wrap-up questionnaire responses from March 2018 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members

18. Adjournment

Meeting adjourned at 5 p.m.

*Minutes submitted by Jenny Scheurer*