

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, July 23, 2018, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Mary Barker, Michael Gallagher, Clinton Galloway, Melissa McKinstry, Deborah McPeek-McFadden, Dale Miller, Gretchen Nyland, Linda Purcey, Georgia Sharp

Member(s) Absent:

Nancy Haga (excused), Susan Meagher (excused)

Ex-Officio Member(s) Present:

Board Chairperson Nancy Patera and CEO Kerry Possehn

Staff Present:

Nathan Derusha, Julie Dowling, Lisa Lubenow, Teresa Martin, Amanda McPherson, Caryn Melotti, Jennie Morgan, Molly Perez, Melissa Peterson, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. June 18, 2018 Committee of the Whole Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Michael Gallagher to approve the minutes of the June 18, 2018 Committee of the Whole meeting. MOTION CARRIED unanimously.

5. June 25, 2018 Board Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the minutes of the June 25, 2018 Board meeting. MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Deborah McPeek McFadden and SUPPORTED by Melissa McKinstry to accept the agenda as amended. MOTION CARRIED unanimously.

7. Financial Statements

CFO Nathan Derusha presented and reviewed the June 2018 Financial Statements.

8. CD Renewal

MOVED by Linda Purcey and SUPPORTED by Melissa McKinstry to renew a CD in the amount of \$250,000 with Fifth Third Bank at a rate of 2.0% for a term of 18 months. MOTION CARRIED unanimously.

9. Pending Contracts July 2018

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the pending contracts for July 2018 as presented. MOTION CARRIED unanimously.

10. Policy Review

MOVED by Melissa McKinstry and SUPPORTED by Michael Gallagher to approve policies C-312 Trauma Informed Care; G-100 Code of Ethics; G-310 Executive Compensation; HR-570 Disciplinary Process; HR-580 Severance of the Employment Relationship; and HR-590 Social Security as presented. MOTION CARRIED unanimously.

11. Ionia Public Schools – FY 19 Social Workers in the Schools

MOVED by Gretchen Nyland and SUPPORTED by Melissa McKinstry to approve the contract with Ionia Public Schools for two social workers in the elementary schools for FY 19. MOTION CARRIED unanimously.

12. Staff Retention Report for FY 2017

Staff retention report for FY 2017 was reviewed.

13. Board Handbook Draft

Discussion was held regarding the Board Handbook with the following topics to be included: Mental Health Code, MSHN, County resources, CARF, Governance, Boardworks, glossary of acronyms, financial statements, linkage with stakeholders, and board conference objectives.

14. Quality Improvement

Susan Richards reviewed Outcome 1 Same Day Service for June 2018. She also reviewed the 2017 Board Member Demographic Survey Summary and Board Member Competencies Assessment.

15. Strategic Plan Draft FY 2018-FY 2021

CEO Possehn presented the Strategic Plan Draft for FY 2018 – FY 2021. Benchmarks were reviewed and prioritized.

MOVED by Melissa McKinstry and SUPPORTED by Michael Gallagher to approve the Strategic Plan as amended for FY 2018 – FY 2020. MOTION CARRIED unanimously.

16. Mid-State Health Network Affiliation Report

Gretchen Nyland and Deborah McPeek-McFadden reported to the Board on the recent activities of MSHN.

17. CMHAM Report

There was no report.

18. CEO Report

CEO Kerry Possehn presented her report to the Board. She discussed the status of MSHN being SUD provider for MDOC and informed the Board that the FY '19 contract is being developed by MSHN to be approved in September and signed in October. CEO Possehn also informed the Board of the recent resignations of Tom Renwick and Linda Zeller from the State. She, Linda Purcey, Lisa Lubenow, and Julie Dowling met with Michael Baker and representatives to discuss Smart Recovery in relation to community Substance Use Needs.

19. Other

Chairperson Nancy Patera recognized the Veterans' Day event at the Ionia Free Fair, which was organized by Nancy Haga, as being a success with over 300 people in attendance.

20. Board Meeting Wrap-Up June Review

Board meeting wrap-up questionnaire responses from June 2018 were included in the packet for review.

21. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members.

22. Adjournment

Meeting adjourned at 5:20 p.m.

Minutes submitted by Jenny Scheurer