

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, November 26, 2018, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Clinton Galloway, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher (on phone), Gretchen Nyland, Linda Purcey, Georgia Sharp

Member(s) Absent:

Mary Barker, Michael Gallagher, Nancy Haga (excused), Dale Miller

Ex-Officio Member(s) Present:

CEO Kerry Possehn & Board Chairperson Nancy Patera

Staff Present:

Nathan Derusha, Julie Dowling, Kristi Kieu, Teresa Kiser, Lisa Lubenow, Amanda McPherson, Melissa Peterson, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Linda Purcey questioned what happens with the input given at the Needs Assessment Forum which led to discussion about the forum.

4. October 29, 2018 Board Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Linda Purcey to approve the minutes of the October 29, 2018 Board meeting as amended. MOTION CARRIED unanimously.

5. Acceptance of Agenda

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to accept the agenda as amended. MOTION CARRIED unanimously.

6. Financial Statements

CFO Nathan Derusha presented and reviewed the October 2018 Financial Statements.

7. Pending Contracts

MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve the pending contracts for November 2018 as presented. MOTION CARRIED unanimously.

8. Policy Review

MOVED by Deborah McPeek-McFadden and SUPPORTED by Gretchen Nyland to approve policies F-224 Reimbursement for Financial Liability; F-239 Advanced Payments and Reimbursements; F-255 Procurement; G-204 Board Member Development; HR-519 Conflict of Interest; HR-523 Competency and Performance; and HR-591 On-Call Crisis Emergency Coverage as presented and G-203 Rights of the Public as amended. MOTION CARRIED unanimously.

9. Board Member Annual Development Assessment, Conflict of Interest, and Demographic Survey

The board member annual development assessment form, conflict of interest form, and demographic survey were reviewed. These forms should be completed by members and returned at the December meeting.

10. Quality Improvement

QI/Corporate Compliance Officer Susan Richards reviewed the FY '18 Compliance Report. She also reviewed FY '18 Outcome 4a. Susan also presented and reviewed the FY'18 Stakeholder Outcomes brochure. There was discussion about having Relias training be a part of board member development.

11. Mid-State Health Network Affiliation Report

Gretchen Nyland presented the MSHN report informing the Board that Saginaw CMH has repaid; the website has been upgraded; and MSHN can apply for state opioid grant funds.

12. CMHAM Report

Clinton Galloway presented CMHAM report. He referenced the CMHAM: Vision for a World-Class Public Mental Health System in Michigan publication as well as DOME magazine.

13. CEO Report

CEO Kerry Possehn presented her report to the Board. She informed them that CEOs held a discussion on affiliation priorities and the need for strategic planning and systemic policy development. Quarterly meetings will be established for the MSHN Operations Council to coordinate these functions.

CEO Possehn also updated the Board about MSHN's pursuit of becoming SUD provider for DOC. At this time there is not contract language for the MSHN board to review; language is expected by late December so a special MSHN board meeting may be scheduled for approval of the contract.

The Right Door is providing extensive services to individuals with co-occurring disorders, while SUD-only services have decreased. The Right Door will continue to maintain their SUD license. The next board meeting is scheduled for Monday, December 17 following a noon holiday luncheon with staff.

14. Board Meeting Wrap-Up October Review

Board meeting wrap-up questionnaire responses from October 2018 were included in the packet for review.

15. Board Meeting Wrap-Up Questionnaire

Questionnaire form was included in the packet for completion by board members.

16. Adjournment

Meeting adjourned at 5:03 p.m.

Minutes submitted by Jenny Scheurer