

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, June 28, 2021, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4:08 p.m.; roll call was taken by Nancy Haga.

Member(s) Present:

Mary Barker, Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Members Absent:

Susan Meagher (excused), Georgia Sharp (excused)

Staff Present:

Ray Chouinard, Nathan Derusha, Julie Dowling, Lisa Lubenow, Teresa Martin, Maureen McBride, Amanda McPherson, Jennie Morgan, Susan Richards, Marissa Sander, Jenny Scheurer, Liz Thelen

Guests Present:

Carol Gallagher, State Representative Julie Calley

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees – System Architect Ray Chouinard and Intake Clinician Marissa Sander – were introduced.

4. May 17, 2021 Committee of the Whole Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Patera to approve the minutes of the May 17, 2021 Committee of the Whole meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

5. May 24, 2021 Board Meeting Minutes

MOVED by Ron Thomas and SUPPORTED by Michael Gallagher to approve the minutes of the May 24, 2021 Board meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Nancy Haga and SUPPORTED by Deborah McPeek-McFadden to accept the agenda as amended moving Item 12 “Recognition of Retiring Board Member Michael Gallagher” to Item 6a.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

6a. Recognition of Retiring Board Member Michael Gallagher

CEO Kerry Possehn recognized Michael Gallagher for his many years of service on the board. She presented him with a clock, and a decorated cake was served to those in attendance

7. Financial Statements – May 2021

CFO Nathan Derusha presented and reviewed the May 2021 financial statements.

8. Pending Contracts – June 2021

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the pending contracts for June 2021 as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy

Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

9. Postage Meter Lease

MOVED by Michael Gallagher and SUPPORTED by Nancy Haga to approve the postage meter lease agreement as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

10. Portland Federal Credit Union CD Renewal

MOVED by NancyPatera and SUPPORTED by Nancy Haga to approve the renewal of the certificate of deposit at Portland Federal Credit Union for 12 months at the current rate at time of renewal.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

11. Policy Review

MOVED by Deborah McPeek-McFadden and SUPPORTED by Ron Thomas to approve Policies F-225 Cash, F-227 Equipment Loaned and/or Issued, F-250 Purchasing, F-253 Disposal of Equipment and Property, F-260 Leases, HR-500 Definition of Terms, HR-516 Managing Staff Requests, HR-520 Employment, RR-101 Recipient Rights, RR-109 Dignity and Respect, RR-111 Informed Consent, and RR-992 Cultural Diversity as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

12. Recognition of Retiring Board Member Michael Gallagher

Moved to Item 6a

13. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the Quarter 2 FY 2021 Board Outcomes.

14. Mid-State Health Network Affiliation Report

Board Member Gretchen Nyland reported that MSHN Board is waiting for the strategic plan to be completed for their review.

15. CMHA Report

There was no report given.

16. CEO Report

CEO Kerry Possehn mentioned Alan Bolter's review of the public policy/system redesign at the Committee of the Whole meeting. She also informed the Board that the FY 22 budget has been approved by the House and is moving to the Senate. CEO Possehn updated on the status of the CCBHC process with an implementation date of October 1, 2021. She also updated regarding the Sparrow office building in Portland which will be opening soon with the agency having shared space within the building.

17. Other

State Representative Julie Calley presented Michael Gallagher with a framed flag flown over the Michigan Capital recognizing his years of service on the board of The Right Door for Hope, Recovery and Wellness.

18. Board Meeting Wrap-Up May 2021 Review

Board meeting wrap-up questionnaire responses from May 2021 were included in the packet for review.

19. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

20. Adjournment

MOVED by Michael Gallagher and SUPPORTED by Nancy Patera to adjourn the meeting at 5:16 p.m. MOTION CARRIED unanimously.

Minutes submitted by Jenny Scheurer