

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, February 24, 2020, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

Member(s) Present:

Mary Barker, Michael Gallagher (on phone), Clinton Galloway, Nancy Haga, Deborah McPeck-McFadden, Susan Meagher (on phone), Gretchen Nyland (on phone), Nancy Patera, Linda Purcey, Georgia Sharp

Member(s) Absent:

Ron Thomas (excused)

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Staff Present:

Brenda Charles, Nathan Derusha, Julie Dowling, Sarah Hiemstra, Teresa Kiser, Lisa Lubenow, Jodi Mohr, Molly Perez, Susan Richards, Jenny Scheurer, Liz Thelen

Guest: Alan Bolter, CMHA Associate Director

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New staff member Sarah Hiemstra was introduced.

4. January 13, 2020 Committee of the Whole Minutes

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the January 13, 2020 Committee of the Whole meeting as presented. MOTION CARRIED unanimously.

5. January 27, 2020 Board Meeting Minutes

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the January 27, 2020 Board meeting as presented. MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Nancy Haga and SUPPORTED by Mary Barker to accept the agenda as

presented. MOTION DENIED.

MOVED by Clinton Galloway and SUPPORTED by Mary Barker to accept the agenda as amended with Item 11 being moved to 6a, adding two Recipient Rights policies for approval, and CEO Evaluation information. MOTION CARRIED unanimously.

6a. Alan Bolter, Board Association Presentation on MDHHS Redesign Proposal

CMHA Associate Director Alan Bolter presented information about the proposed MDHHS Redesign Winter 2020 Public Policy Update.

7. Financial Statements

CFO Nathan Derusha presented and reviewed the January 2020 financial statements.

8. Pending Contracts – February 2020

MOVED by Nancy Haga and SUPPORTED by Nancy Patera to approve the pending contracts for February 2020 as presented. MOTION CARRIED unanimously.

9. Policy Review

MOVED by Nancy Patera and SUPPORTED by Clinton Galloway to approve Policies C-320 Best Practices; C-380 Termination of Services; C-391 Child Diagnostics; F-226 Freedom of Information Act; G-800 Compliance; HR-512 Workplace Safety and Security; HR-513 Universal Precautions; HR-514 Drug and Tobacco Free Workplace; RR-101 Recipient Rights – Consumer Rights; and RR-121 Freedom of Movement (Residential) as presented. MOTION DENIED.

MOVED by Georgia Sharp and SUPPORTED by Nancy Haga to approve Policies C-320 Best Practices; C-380 Termination of Services; C-391 Child Diagnostics; G-800 Compliance; HR-513 Universal Precautions; RR-101 Recipient Rights – Consumer Rights; and RR-121 Freedom of Movement (Residential) as presented and Policies F-226 Freedom of Information Act; HR-512 Workplace Safety and Security; and HR-514 Drug and Tobacco Free Workplace as amended. MOTION CARRIED unanimously.

10. G-200 Bylaws Review – 2nd Reading

MOVED by Nancy Patera and SUPPORTED by Clinton Galloway to approve G-200 Board By-laws as presented. MOTION CARRIED unanimously.

11. FY 20 Portland Office Lease Renewal

Discussion was held regarding the Portland lease.

MOVED by Linda Purcey and SUPPORTED by Nancy Haga to approve the renewal of the Portland Office lease for a one-year term as presented. MOTION CARRIED unanimously.

12. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the FY 20 Quarter 1 Outcomes and FY 20

MSHN QAPI. She discussed the FY 19 Critical Incident Review report and presented the FY 20 Compiled Board Competencies. Discussion was held regarding the competencies.

13. Mid-State Health Network Affiliation Report

There was no report given.

14. CMHA Report

There was no report given.

15. CEO Report

CEO Kerry Possehn presented her report to the Board. She recapped some of the highlights from Alan Bolter's presentation about the MDHSS redesign proposal. CEO Possehn informed the Board that the agency will be reviewing over the next two weeks the CCBHC grant application. She also informed the Board of upcoming audits for Recipient Rights and Foster Care as well as the CARF accreditation.

16. Other

The CEO Evaluation form was distributed to Board members. Evaluation committee was selected and consists of Clinton Galloway, Deborah McPeck-McFadden, and Nancy Patera. The committee will meet on March 13 to review evaluations and compile the scoring.

17. Board Meeting Wrap-Up January 2020 Review

Board meeting wrap-up questionnaire responses from January 2020 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

Meeting adjourned at 5:48 p.m.