

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING**

Monday, May 22, 2017  
375 Apple Tree Dr., Ionia, MI

**MINUTES**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

**Members Present:** Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland, Linda Purcey

**Ex-Officio Member(s) Present:** Board Chairperson Melissa McKinstry and  
CEO Robert Lathers

**Members Absent:** Mary Barker, Georgia Sharp

**Staff Present:** Emily Betz, Julie Dowling, Wanda Greenhoe, Kristi Kieu, Jenny Lumley, Teresa Martin, Amanda McPherson, Kerry Possehn, Jenny Scheurer, Rona Shane, William Wagner, Patricia Wentworth, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees William Wagner and Patricia Wentworth introduced themselves. CEO Lathers recognized Wanda Greenhoe for her 16 years of service to the agency, congratulated her on her retirement, and presented her with a certificate and gift. Amanda McPherson and Jenny Lumley spoke about decorating the Autism Center and asked board members to trace their hands on paper as a part of artwork that will be displayed.

4. April 17, 2017 Committee of the Whole Meeting Minutes

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the April 17, 2017 Committee of the Whole meeting minutes as presented. Motion carried.**

5. April 24, 2017 Board Meeting Minutes

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the April 24, 2017 Board meeting minutes as presented. Motion carried.**

6. Acceptance of Agenda

**Gretchen Nyland made a motion, seconded by Michael Gallagher to accept the agenda as presented. Motion carried.**

7. Financial Statements

CFO Kerry Possehn presented and reviewed the April 2017 financial statements.

8. Pending Contracts May 2017

**Susan Meagher made a motion, seconded by Nancy Haga to approve the May 2017 pending contracts as presented. Motion carried.**

9. Policy Review

C-332 Provider of Choice  
F-227 Equipment Loaned and/or Issued  
F-249 Credit Card  
F-260 Leases  
F-283 Acceptable Use  
HR-500 Definition of Terms  
HR-516 Managing Staff Requests  
HR-520 Employment

**Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher to approve policies C-332 Provider of Choice; F-227 Equipment Loaned and/or Issued; F-249 Credit Card; F-260 Leases; F-283 Acceptable Use; HR-500 Definition of Terms; HR-516 Managing Staff Requests; and HR-520 Employment as presented. Motion denied.**

**Deborah McPeek-McFadden made a motion, seconded by Susan Meagher to approve policies C-332 Provider of Choice; F-227 Equipment Loaned and/or Issued; F-249 Credit Card; F-260 Leases; HR-500 Definition of Terms; HR-516 Managing Staff Requests; and HR-520 Employment as presented and F-283 Acceptable Use and HR-516 Managing Staff Requests as amended. Motion carried.**

10. Board Member Conference Reports

Deborah McPeek-McFadden talked about session she attended which was related to mental health and corrections. Clinton Galloway informed the Board that he made several contacts for the Connections newsletter. Melissa McKinstry attended two Self Determination sessions and commented about the progress of the system over the past 30 years.

11. Section 298 Update

CEO Lathers gave an update on the status of Section 298. Much discussion was held.

12. Belding Building Update

CFO Possehn gave an update on the Belding building. We have been granted the occupancy permit, few items on the punch list are being finalized, landscaping is being done, and paving is complete. The grand opening/ribbon cutting was postponed from today to next month's Board meeting date of Monday, June 26, 2017.

13. Quality Improvement

**Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to accept the addition of the Trauma-Informed value to the agency Vision, Mission, and Values Statement as presented. Motion denied.**

**Susan Meagher made a motion, seconded by Nancy Haga, to approve the agency Vision, Mission, and Values Statement with the addition of the Trauma-Informed Value as amended. Motion carried.**

Outcomes Report for FY 2017 Quarter 2 was reviewed and discussed.

14. Mid-State Health Network Affiliation Report

Gretchen Nyland reported on the recent Mid-State Health Network Affiliation meeting.

15. FY 17 MACMHB Dues

**Gretchen Nyland made a motion, seconded by Deborah McPeek-McFadden to approve the payment of the FY 17 MACMHB Dues. Motion carried.**

16. MACMHB Report

Clinton Galloway reported that the subject of Section 298 was the focus at the last MACMHB Meeting.

17. CEO Report

CEO Lathers presented his report informing the Board that Nancy Patera will be re-appointed as a member. He also informed the Board that he and Nancy Haga met with Representative Thomas Albert. CEO Lathers gave an update on the status of Substance Use Disorder services funding through Mid-South. He also discussed the affiliation penetration rates and cost per case averages.

18. Board Meeting Wrap-Up April Review

Wrap-up forms from April were reviewed.

19. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the form for this meeting.

20. Adjourn

Meeting was adjourned at 5:40 p.m.