

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING

Monday, November 28, 2016
375 Apple Tree Dr., Ionia, MI

MINUTES

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

Members Present: Mary Barker, Julie Calley, Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland, Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present: Board Chairperson Melissa McKinstry and
CEO Robert Lathers

Members Absent: Dale Miller

Staff Present: Emily Betz, Kristy Cusack, Julie Dowling, Sue Ferris, Tamra Feutz, Brenda Hiemstra, Ashley Laprise, Teresa Martin, Amanda McPherson, Kerry Possehn, Susan Richards, Jenny Scheurer, Andrea Smith, Amy Thrush, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

ABA Program Supervisor Amanda McPherson expressed her thanks to the Board for their commitment to the autism program and construction of the new center in Belding. New employees in attendance introduced themselves.

4. November 21, 2016 Committee of the Whole Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher, to accept the November 21, 2016 Committee of the Whole Meeting Minutes as amended. Motion carried.

5. Acceptance of Agenda

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the agenda as presented. Motion carried.

6. Financial Statements

CFO Kerry Possehn presented and reviewed the October 2016 Financial Statements.

7. FY 2016 Amended Budget

Deborah McPeek-McFadden made a motion, seconded by Gretchen Nyland, to approve the FY 2016 Amended Budget as presented. Motion carried.

8. Pending Contracts November 2016

Gretchen Nyland made a motion, seconded by Michael Gallagher to approve the November 2016 pending contracts as presented. Motion carried.

9. 2017 Dental/Vision/Life/Short-Term, Long-Term Insurance Renewal

Ron Thomas made a motion, seconded by Nancy Haga to accept the 2017 Dental, Vision, Life, Short-Term and Long-Term insurance renewal as presented. Motion carried.

10. Policy Review

F-224 Reimbursement for Financial Liability
G-220 Organization and Strategic Planning
G-400 Policies, Procedures & Standard Operating Procedures
G-410 Emergent Business
G-500 Quality Improvement
HR-532 PTO and Holiday Pay

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve policies F-224 Reimbursement for Financial Liability; G-400 Policies, Procedures and Standard Operating Procedures; G-410 Emergent Business; and G-500 Quality Improvement as presented and G-220 Organization and Strategic Planning; and HR-532 PTO and Holiday Pay as amended. Motion carried.

11. G-200 Bylaws – Second Reading

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve the second reading of the G-200 Bylaws as presented. Motion carried.

12. G-203 Rights of the Public

Susan Richards reviewed G-203 Rights of the Public.

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga to approve G-203 Rights of the Public as amended. Motion carried.

13. Quality Improvement

Susan presented the 2016/2017 MSHN Corporate Compliance Plan.

Ron Thomas made a motion, seconded by Gretchen Nyland to accept the 2016/2017 MSHN Corporate Compliance Plan as presented. Motion carried.

14. Mid-State Health Network (MSHN) Affiliation Report

Gretchen Nyland and Deborah McPeek reported on the recent MSHN meeting. A board member conduct policy was given to MSHN board members; an in-service about SUD funding was held; and the CEO evaluation was completed.

15. MACMHB Report

Clinton Galloway gave the MACMHB report.

16. Board Association Name Change

Discussion was held regarding the Board Association name change.

17. 2017 MACMHB Membership Dues

Discussion was held regarding the Association membership dues.

Michael Gallagher made a motion, seconded by Nancy Haga, to defer the 2017 MACMHB Membership Dues until the December board meeting for further review and discussion. Motion carried.

18. Appointment of Nominating Committee

Board Chairperson Melissa McKinstry appointed Mary Barker, Michael Gallagher, and Gretchen Nyland to serve on the Nominating Committee with her.

19. CEO Report

CEO Lathers presented his report. He informed the Board that Julie Calley's last meeting will be in December 2016 due to her becoming a State Representative. He expressed his appreciation for her historical knowledge. CEO Lathers informed the Board that the Committee of the Whole and Regular Board meeting will be combined in December on Monday, December 19, 2016 following a noon luncheon with staff members. He also informed the Board that pictures of the groundbreaking ceremony will be posted on the agency website. A ribbon cutting will be scheduled when the project is complete.

20. Other

Susan Meagher thanked the Board for the opportunity to attend the Fall Board conference. She reported on the Trauma Workshop that she attended. Ron Thomas also expressed his thanks for being able to attend and spoke about the Peer Support presentation.

21. Board Meeting Wrap Up Review and Questionnaire

Board members completed their monthly wrap up questionnaire.

22. Adjourn

Meeting was adjourned at 5:28 p.m.