

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING

Monday, October 17, 2016
375 Apple Tree Dr., Ionia, MI

MINUTES

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

Members Present: Mary Barker, Julie Calley, Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland, Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present: Board Chairperson Melissa McKinstry and
CEO Robert Lathers

Members Absent: Dale Miller

Staff Present: Emily Betz, Julie Dowling, Kerry Possehn, Susan Richards, Dr. Joel Sanchez, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Julie Calley commented on being a candidate for District 87 of the Michigan House of Representatives.

4. September 26, 2016 Board Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Susan Meagher, to accept the September 26, 2016 Board Meeting minutes as amended. Motion carried.

5. Acceptance of Agenda

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the agenda as presented. Motion carried.

6. Financial Statements

CFO Kerry Possehn presented and reviewed the September 2016 Financial Statements.

7. Pending Contracts October 2016

Gretchen Nyland made a motion, seconded by Ron Thomas to approve the October 2016 pending contracts as presented. Motion carried.

8. ABA Building Lease Renewal

The ABA building lease renewal was reviewed. Same terms of \$1,000 per month including trash and snow removal; 30-day out.

Ron Thomas made a motion, seconded by Michael Gallagher to approve the ABA building lease renewal as presented. Motion carried.

9. Policy Review

F-222 Accounts Receivable and Delinquent Accounts

F-234 Cash Donations

G-204 Board Member Development

G-410 Emergent Business

HR-518 Media Relations

HR-523 Competency and Performance Evaluations

Deborah McPeek-McFadden made a motion, seconded by Susan Meagher to approve policies F-222 Accounts Receivable and Delinquent Accounts; F-234 Cash Donations; G-204 Board Member Development; G-410 Emergent Business; HR-518 Media Relations; and HR-523 Competency and Performance Evaluations as presented.

Motion carried.

10. G-200 Bylaws – First Reading

Deborah McPeek-McFadden made a motion, seconded by Susan Meagher to approve the first reading of the G-200 Bylaws as presented. Motion carried.

11. 50th Anniversary

Discussion was held regarding different ways to celebrate/promote the 50th anniversary of the agency. It was decided there will be an open house in either January or February. It was also decided that there should be a multi-page insert in the Sentinel Standard with a timeline of services comparing then and now, as well as board member biographies, consumer comments, and staff pictures.

12. Quality Improvement

Susan informed the Board that the date for CARF re-certification is May 2017 so a site review will be in early Spring. Board will need to review the governance standards at a COTW meeting prior to then. She also informed the Board that they need to review the strategic plan so that it integrates with CCBHC. Susan will revise the strategic plan so that it includes language from CCBHC and will include a cross walk.

13. Health Care Benefits Proposal

Discussion was held regarding health care benefits for employees as well as overall benefits. A Health Care Benefits Committee consisting of board members and staff has met during the year and reviewed options for health insurance plans. Three plans were presented of which two will be offered to employees to choose from. Both are Blue Cross Blue Shield plans; one is a H.S.A. plan.

Susan Meagher made a motion, seconded by Julie Calley to approve the offering of Blue Cross Blue Shield Community Blue PPO #1 and Blue Cross Blue Shield Simply Blue PPO H.S.A. plans to employees for insurance options for 2017. Employees who transition to H.S.A. will not be required to make a premium contribution in 2017. Motion carried.

14. Mid-State Health Network Affiliation Report

There was no report. Next meeting is November 1, 2016.

15. MACMHB Report

No report given. Conference attendees were confirmed.

16. CEO Report

CEO Lathers presented his report. He informed the Board that the 298 workgroup which he was a member of will continue as a state-wide focus group. He also informed them that the state is lagging in payment for autism services. Groundbreaking for the Belding building/renovations will be soon. The first annual I/M Families Against Narcotics (FAN) Drug and Alcohol Recovery Fair will be held at the agency on Saturday, October 22, 2016 from 9 a.m. to 12 noon. CEO Lathers informed the Board that effective January 2017 the Ionia County Health Department will no longer be a provider of substance use disorder services therefore the agency will become the provider. We currently have 5-7 CAADC licensed staff. Services will be for all recipients not just mental health recipients. CEO Lathers also informed the Board that the agency has received a block grant for two positions – one full-time Care Coordinator and one .75 FTE Healthcare Navigator.

17. Board Meeting Wrap Up Review and Questionnaire

Board members completed their monthly wrap up questionnaire.

18. Adjourn

Meeting was adjourned at 5:45 p.m.