

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING

Monday, June 27, 2016
375 Apple Tree Dr., Ionia, MI

MINUTES

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

Members Present: Mary Barker, Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland, Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present: Board Chairperson Melissa McKinstry and
CEO Robert Lathers

Members Absent: Julie Calley

Staff Present: Julie Dowling, Kerry Possehn, Susan Richards, Lori Richardson, Jenny Scheurer, Katie Zuverink

Guest: Jeff Chang, CEO PCE Software

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. May 23, 2016 Board Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the May 23, 2016 Board Meeting minutes as presented. Motion carried.

5. June 15, 2016 Recipient Rights Advisory Committee Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher, to accept the June 15, 2016 Recipient Rights Advisory Committee meeting minutes as presented. Motion carried.

6. June 20, 2016 Committee of the Whole Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Nancy Haga, to accept the June 20, 2016 Board Meeting minutes as presented. Motion carried.

7. Acceptance of Agenda

Gretchen Nyland made a motion, seconded by Linda Purcey, to accept the agenda as presented. Motion carried.

8. Financial Statements

CFO Kerry Possehn presented and reviewed the May 2016 Financial Statements.

9. Pending Contracts June 2016

CEO Lathers updated the Board on the status of the consumer residing at Great Lakes.

Deborah McPeek-McFadden made a motion, seconded by Michel Gallagher, to approve the June 2016 pending contracts as presented. Motion carried.

10. CD Renewal

CFO Kerry Possehn reviewed the certificate of deposit renewal form and proposed rates.

Susan Meagher made a motion, seconded by Michael Gallagher to approve the renewal of the CD maturing on July 9, 2016 at whichever lending facility offers the best option (rate/term) on that date in which CEO Robert Lathers and CFO Kerry Possehn is authorized to make that determination and pursue a business relationship with that lending facility. Motion carried.

11. Policy Review

C-330 Guardianship
C-351 Medication Safety
F-283 Acceptable Use
F-300 Retirement Plan Investment
HR-570 Disciplinary Process
HR-580 Severance of the Employment Relationship
HR-590 Social Security

Ron Thomas made a motion, seconded by Nancy Haga, to approve policies C-330 Guardianship, C-351 Medication Safety, F-283 Acceptable Use, F-300 Retirement Plan Investment, HR-570 Disciplinary Process, HR-580 Severance of the Employment Relationship, and HR-590 Social Security as presented. Motion defeated with all opposed.

Ron Thomas made a motion, seconded by Michael Gallagher to approve policies C-330 Guardianship, C-351 Medication Safety, F-283 Acceptable Use, HR-570 Disciplinary Process, HR-580 Severance of the Employment Relationship, and HR-590 Social Security as presented and policy F-300 Retirement Plan Investment as amended. Motion carried.

12. PCE Presentation

Jeff Chang, PCE Software CEO gave a detailed presentation about PCE electronic medical records software. Discussion was held about the current system and the proposed PCE system.

Susan Meagher made a motion, seconded by Dale Miller, to approve the purchase of PCE Electronic Health Record software. Motion carried.

13. Quality Improvement

The Board Member Competencies Assessments were turned in by members.

FY 16 Quarter 2 Outcomes were reviewed and discussed. These outcomes are not required by the state but are for CARF.

Board meeting wrap-up review and questionnaire forms were included in packet.

14. MSHN Affiliation Report

There was no report. Next board meeting is July 5, 2016.

15. MACMHB Report

No report given.

16. CEO Report

CEO Lathers gave his report. He informed Board members that the 298 Workgroup has concluded. He also informed the Board that the child who was placed at Great Lakes Residential has moved home and that staff are in the home four – five days throughout the week. CEO Lathers discussed the Mobile Crisis team concept. He reviewed the Recipient Rights Officer/Customer Service position. He also gave a status update on the Belding building. CEO Lathers recognized employee Jenny Scheurer for her upcoming 30 year anniversary.

17. Adjourn

Meeting adjourned at 5:35 p.m.

Minutes submitted by Jenny Scheurer