

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING**

Monday, April 25, 2016  
375 Apple Tree Dr., Ionia, MI

**MINUTES**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

**Members Present:** Julie Calley, Michael Gallagher, Clinton Galloway, Deborah McPeck-McFadden, Susan Meagher, Dale Miller, Linda Purcey, Gretchen Nyland, Ron Thomas

**Members Absent:** Mary Barker

**Ex-Officio Member(s) Present:** Board Chairperson Melissa McKinstry and  
CEO Robert Lathers

**Staff Present:** Emily Betz, Julie Dowling, Amanda McPherson, Jodi Mohr, Kerry Possehn, Susan Richards, Jenny Scheurer, Nicole White, Katie Zuverink

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment. New employees introduced themselves. Julie Dowling talked about the upcoming Drab to Fab event that is one of the activities for May is Mental Health month.

4. March 28, 2016 Board Meeting Minutes

**Deborah McPeck-McFadden made a motion, seconded by Michael Gallagher, to accept the March 28, 2016 Board Meeting minutes as presented. Motion carried.**

5. April 18, 2016 Committee of the Whole Meeting Minutes

**Deborah McPeck-McFadden made a motion, seconded by Susan Meagher, to accept the April 18, 2016 Committee of the Whole Meeting minutes as presented. Motion carried.**

6. Acceptance of Agenda

**Susan Meagher made a motion, seconded by Gretchen Nyland, to accept the agenda as presented. Motion carried.**

7. Financial Statements

CFO Kerry Possehn presented and reviewed the March 2016 Financial Statements.

8. Pending Contracts April 2016

Discussion was held at great length about the Great Lakes/Residential Opportunities contract and the consumer residing there.

**Deborah McPeek-McFadden made a motion, seconded by Ron Thomas, to approve the April 2016 pending contracts as presented. Motion carried with Michael Gallagher abstaining.**

9. Policy Review

C-310 Access

C-321 Consumer Outcome & Satisfaction

C-332 Provider of Choice

F-225 Cash

F-227 Equipment Loaned and/or Issued

F-228 Reserve Account

F-290 External Audit

HR-500 Definition of Terms

**Michael Gallagher made a motion, seconded by Deborah McPeek-McFadden to approve policies C-310 Access; C-321 Consumer Outcome & Satisfaction; C-332 Provider of Choice; F-227 Equipment Loaned and/or Issued; F-228 Reserve Account; F-290 External Audit; and HR-500 Definition of Terms as presented and policy F-225 Cash as amended. Motion carried.**

10. General Fund Contract Amendment #2

The Managed Mental Health Supports and Services Contract Amendment #2 was reviewed.

**Michael Gallagher made a motion, seconded by Susan Meagher, to approve the General Fund Contract Amendment #2 as presented. Motion carried.**

11. Quality Improvement

Susan Richards presented and reviewed the 2013-2016 Accessibility Plan update.

Board meeting wrap up responses were included in the packet; questionnaire needs to be completed.

12. Mid State Health Network Affiliation Report

There was no formal report. Next meeting will be a planning session. Gretchen Nyland's term ends this year.

**Deborah McPeek-McFadden made a motion, seconded by Susan Meagher, to re-appoint Gretchen Nyland as the representative on the Mid-State Health Network Board. Motion carried.**

13. MACMHB Report

Spring conference will be Tuesday, May 10-Wednesday, May 11 in Dearborn with the pre-conference on Monday, May 9.

14. CEO Report

CEO Lathers informed the Board that the agency started Saturday hours this past week, April 23, in the Ionia office from 9 a.m. – 1 p.m. He also informed the Board that he and Chairperson McKinstry gave the annual agency presentation to the Ionia County Board of Commissioners recently. CEO Lathers informed the Board that the CCBHC application will be filed next week by May 5.

15. Other

Linda Purcey asked that the agency be represented at the Belding Showcase next year. The annual May is Mental Health Month agency 5K Walk/Roll/Run is May 12 at 6 p.m. starting at Steele St. Hall in Ionia.

16. Adjourn

Meeting adjourned at 5:45 p.m.

*Minutes submitted by Jenny Scheurer*