

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING**

**Monday, March 28, 2016**

**375 Apple Tree Drive**

**Ionia, Michigan**

**MINUTES**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m. and roll call was taken.

**Member(s) Present:** Mary Barker, Julie Calley, Michael Gallagher (on phone), Clinton Galloway, Deborah McPeck-McFadden, Susan Meagher, Dale Miller, Gretchen Nyland (on phone), Nancy Patera, Linda Purcey, Ronald Thomas

**Ex-Officio Member(s) Present:** CEO Robert S. Lathers and Board Chairperson Melissa McKinstry

**Staff Present:** Emily Betz, Nickole Clemens, Julie Dowling, Teresa Martin, Kerry Possehn, Susan Richards, Jenny Scheurer

**Guest:** Bill Hirschman, CPA Roslund Prestage & Company

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. February 22, 2016 Board Meeting Minutes

**Deborah McPeck-McFadden made a motion, seconded by Michael Gallagher, to accept the February 22, 2016 Board Meeting minutes as presented. Motion carried.**

5. March 16, 2016 Recipient Rights Advisory Committee Meeting Minutes

**Deborah McPeck-McFadden made a motion, seconded by Susan Meagher, to accept the March 16, 2016 Recipient Rights Advisory Committee Meeting minutes as amended. Motion carried.**

6. March 21, 2016 Committee of the Whole Meeting Minutes

**Nancy Patera made a motion seconded by Deborah McPeck-McFadden to accept the March 21, 2016 Committee of the Whole Meeting minutes as presented. Motion carried.**

7. Acceptance of Agenda

**Deborah McPeck-McFadden made a motion seconded by Dale Miller to accept the agenda as amended. Motion carried.**

8. Financial Statements

CFO Kerry Possehn presented and reviewed the February 2016 Financial Statements.

9. Pending Contracts March 2016

Discussion was held regarding the pending contracts.

**Nancy Patera made a motion, seconded by Deborah McPeek-McFadden to approve the March 2016 pending contracts as presented. Motion carried with Michael Gallagher abstaining and Julie Calley voting no.**

10. Policy Review

C-370 Foster Care Definitions  
C-371 Children's Foster Care  
C-392 Sentinel Events  
F-226 FOIA Fees and Forms  
F-231 Board Member Per Diems  
F-232 Employee Expense  
F-260 Leases  
G-203 Rights of the Public (OMA)  
HR-521 Equal Opportunity Employment  
HR-530 Overview of Fringe Benefits  
HR-542 Scope of Practice

**Michael Gallagher made a motion, seconded by Deborah McPeek-McFadden to approve policies C-370 Foster Care Definitions; C-371 Children's Foster Care; F-226 FOIA Fees and Forms; F-231 Board Member Per Diems; G-203 Rights of the Public (OMA) as amended and C-392 Sentinel Events; F-232 Employee Expense; F-260 Leases; HR-521 Equal Opportunity Employment; HR-530 Overview of Fringe Benefits; and HR-542 Scope of Practice as presented. Motion carried.**

11. Section 298

CEO Lathers discussed the Governor's Proposed Budget Section 298. CEO Lathers has been appointed to a work group that will come up with a language proposal.

12. Quality Improvement

Susan Richards presented and reviewed The Right Door for Hope, Recovery and Wellness' Annual Submission to MDHHS for FY15.

13. Mid-State Health Network Affiliation Report

CEO Lathers will inform MSHN that Gretchen Nyland will continue as a representative for our agency.

14. MACMHB Report

CEO Lathers informed members that the Board conference will be held in Dearborn on May 9-11.

15. CEO Report

CEO Lathers gave his report. He informed the Board that the agency will be open on Saturdays from 9 a.m. – 1 p.m. beginning April 23.

16. FY 2015 Financial Audit Report/Presentation

Bill Hirschman from Roslund, Prestage and Company presented the FY 2015 Financial Audit Report.

**Nancy Patera made a motion, seconded by Mary Barker to accept the FY 2015 Financial Audit Report as presented. Motion carried.**

17. Adjourn

The meeting adjourned at 5:35 p.m.

*Minutes submitted by Jenny Scheurer*