

The Right Door for Hope, Recovery and Wellness

Chapter Title	Section #		Subject #
Fiscal Resources	F		252
Subject Title <b>Purchasing: Medications</b>	Adopted 6/23/80	Last Revised 2/15/16	Reviewed 9/19/05; 10/30/06; 2/23/09; 2/22/10; 11/28/11; 1/28/13; 2/24/14; 1/26/15; 2/22/16

**POLICY**

**Application**

This policy shall apply to The Right Door for Hope, Recovery and Wellness.

**1.0 Intent**

It is the intent of this policy to ensure that The Right Door for Hope, Recovery and Wellness shall be the payer of last resort for psychotropic medications prescribed for indigent clients of The Right Door for Hope, Recovery and Wellness.

**2.0 Policy**

- 2.1 The Right Door for Hope, Recovery and Wellness shall follow established procedure(s) for the approval of payment as the payer of last resort for purchases of psychotropic medications for indigent clients.
- 2.2 Payback agreements may be entered into with consumers who have requested financial assistance to obtain prescribed psychotropic medications where the consumer has requested financial assistance because of a temporary cash flow crisis (e.g.; insurance copays, a prepayment is required to be reimbursed by insurance, etc.).
- 2.3 Medication purchase vouchers and payback agreements for prescribed psychotropic medications may be authorized and signed by a staff nurse.

Melissa McKinstry, Board Chairperson	Date		

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