

Ionia County Community Mental Health

**REGULAR BOARD MEETING**

**Monday, February 23, 2015, 4 p.m.**

**375 Apple Tree Drive**

**Ionia, Michigan**

**MINUTES**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4:02 p.m. and roll call was taken.

**Member(s) Present:** Julie Calley, Michael Gallagher, Clinton Galloway, Joel Leipprandt, Melissa McKinstry, Deborah McPeek-McFadden, Gretchen Nyland, Linda Purcey

**Member(s) Absent:** Beverley Harger, Susan Meagher, William Weisgerber

**Ex-Officio Member(s) Present:** Board Chairperson Nancy Patera & CEO Robert S. Lathers

**Staff Present:** Emily Betz, Teresa Martin, Kerry Possehn, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. January 26, 2015 Board Meeting Minutes

**Michael Gallagher made a motion, seconded by Melissa McKinstry, to accept the January 26, 2015 Board Meeting minutes as presented. Motion carried.**

5. February 16, 2015 Committee of the Whole Meeting Minutes

**Melissa McKinstry made a motion, seconded by Deborah McPeek-McFadden, to accept the February 16, 2015 Committee of the Whole Meeting Minutes as presented. Motion carried.**

6. Acceptance of Agenda

**Melissa McKinstry made a motion, seconded by Michael Gallagher, to accept the agenda as presented. Motion carried.**

7. Financial Statements

Kerry Possehn presented the January 2015 Financial Statements.

8. Pending Contracts February 2015

**Melissa McKinstry made a motion, seconded by Joel Leipprandt to approve the February 2015 pending contracts as presented. Motion carried.**

9. Policy Review

C-391 Children's Diagnostic and Treatment Services  
F-230 Liabilities  
F-232 Employee Expense  
F-249 Credit Card  
HR-515 Sexual Harassment  
HR-520 Employment

**Michael Gallagher made a motion, seconded by Deborah McPeek-McFadden, to approve policies C-391 Children's Diagnostic and Treatment Services, F-230 Liabilities, F-232 Employee Expense, F-249 Credit Card, and HR-520 Employment as presented and policy HR-515 Sexual Harassment as amended. Motion carried.**

10. Financial Audit Presentation

Bill Hirschman of Roslund Prestage & Company presented the auditor's report and financial statements for year ending September 30, 2014.

11. Mid-State Health Network Affiliation Report

The next meeting for Mid-State Health Network Affiliation is scheduled for Tuesday, March 3, 2015.

12. MDCH Stakeholder Survey Response – Identification of Top 5 Priorities

After reviewing and much discussion about the MDCH stakeholder survey responses, the Board identified seven areas as priority issues to be addressed.

**Joel Leipprandt made a motion, seconded by Clinton Galloway to approve the priority needs and planned actions to be addressed as indicated: Substance Abuse; Depression (suicide prevention and depression); Children (school outreach and education to teachers); Veterans Outreach; Transportation; Employment; and Law Enforcement (jail diversion/intervention with police). Motion carried.**

13. Branding Conversation

The branding-new name options were reviewed and discussed.

**Melissa McKinstry made a motion, seconded by Clinton Galloway to approve the new name of Community Hope and Wellness. Motion carried.**

14. MACMHB Report

Deborah McPeek-McFadden reported that the boardworks module presented by CEO Lathers and Clinton Galloway at the Board conference was very good and beneficial.

15. CEO Report

CEO Lathers acknowledged CFO Kerry Possehn for her dedicated hours and attention to detail in the preparation of the financial audit as well as the day-to-day operations and transition to the CFO position.

**Michael Gallagher made a motion, seconded by Deborah McPeck-McFadden to officially recognize CFO Kerry Possehn for her dedication and attention to details in the preparation of the financial audit leading to the achievement of an unqualified audit, as well as in her day-to-day operations and transition into the CFO position. Motion carried.**

CEO Lathers informed the Board that Karen Reisbig, previous employee who had been on leave due to battling cancer, passed away on February 19. He also informed the Board that Susan Richards had her baby girl on February 19.

CEO Lathers informed the Board that the agency is in the very beginning stages of designing a Facebook page to address the issue of outreach through social media. An internal staff member is working on that. There is a possibility of looking for a part time person to assist with this task.

CEO Lathers informed the Board that Summit Pointe CEO Erv Brinker has been terminated from his position.

16. Other

Accessibility Plan – Extension Request to January 2016

**Michael Gallagher made a motion, seconded by Melissa McKinstry to approve the accessibility plan extension request to January 2016. Motion carried.**

Responses to uSPEQ

Board members should submit their responses to uSPEQ as previously requested by Susan Richards.

17. Adjourn

Meeting adjourned at 5:43 p.m.

*Minutes submitted by Jenny Scheurer*