

Ionia County Community Mental Health

REGULAR BOARD MEETING

Monday, December 15, 2014, 1:00 p.m.

375 Apple Tree Drive

Ionia, Michigan

MINUTES

1. Call to Order and Roll Call

Board Vice-Chairperson Melissa McKinstry called the meeting to order at 1:02 p.m. and roll call was taken.

Member(s) Present: Julie Calley, Michael Gallagher, Clinton Galloway, Beverley Harger, Joel Leipprandt, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland, Linda Purcey, William Weisgerber

Ex-Officio Member(s) Present: CEO Robert S. Lathers

Ex-Officio Member(s) Absent: Board Chairperson Nancy Patera

Staff Present: Emily Betz, Julie Dowling, Kris Hamilton, Teresa Martin, Kerry Possehn, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Susan Meagher thanked the board and staff for their thoughts, prayers, well wishes, and gifts while she has been recovering from her accident.

4. November 24, 2014 Board Meeting Minutes

Michael Gallagher made a motion, seconded by Beverley Harger, to accept the November 24, 2014 Board Meeting minutes as presented. Motion carried.

5. December 10, 2014 Recipient Rights Advisory Committee Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by William Weisgerber, to accept the December 10, 2014 Recipient Rights Advisory Committee Meeting Minutes as presented. Motion carried.

6. Acceptance of Agenda

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher, to accept the agenda as amended with Item 14 CEO Report being moved to Item 16 Other. Motion carried.

7. Financial Statements

Kerry Possehn presented the November 2014 Financial Statements.

8. Pending Contracts - December 2014

Gretchen Nyland made a motion, seconded by Michael Gallagher to approve the December 2014 pending contracts as presented. Motion carried.

9. Residential Rate Ranges

The proposed residential rate ranges was reviewed and discussed. The proposed rate reflects a 4.7% increase which covers the past four years.

Michael Gallagher made a motion, seconded by Beverley Harger to approve the Residential Rate Ranges as presented and to amend the existing residential contracts to reflect the new rate effective January 2015 . Motion carried.

10. Policy Review

G-400 Policies, Procedures, and Standard Operating Practices

G-410 Emergent Business

G-500 Quality Improvement

F-234 Cash Donations

F-235 Security & Control

HR-512 Workplace Safety and Security

HR-513 Infection Control

C-311 Recovery

Susan Meagher made a motion, seconded by Deborah McPeek-McFadden, to approve policies G-400 Policies, Procedures, and Standard Operating Practices; G-410 Emergent Business; G-500 Quality Improvement; F-234 Cash Donations; F-235 Security & Control; and HR-512 Workplace Safety and Security as presented and policies HR-513 Infection Control and C-311 Recovery as amended. Motion carried.

11. ICCMH 2015 Board/Committee Meeting Schedule

Discussion was held regarding the start time for the Committee of the Whole and Board meetings. Meeting schedule can be changed but must be published within five days of the meeting.

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher to approve the 2015 Board/Committee Meeting Schedule as amended with start time being 4 p.m. for all meetings. Motion carried.

12. Mid-State Health Network Affiliation Report

Melissa McKinstry reported on the most recent MSHN Affiliation activity. A representative from the MSHN Regional Recipient Rights Committee will be attending local Recipient Rights Advisory Committee meetings.

13. MACMHB Report

There was no MACMHB report.

14. Nominating Committee Report and Election of Officers

Michael Gallagher reported that the Nominating Committee met to develop the slate of officers for the Ionia County Community Mental Health Board for 2015. It was decided to keep the current officers Chairperson Nancy Patera, Vice-Chairperson Melissa McKinstry, and Secretary William Weisgerber for another year. Nominating Committee Chairperson Michael Gallagher opened the floor and called for nominations three times for Board Chairperson.

Michael Gallagher cast a unanimous ballot to elect Nancy Patera as Board Chairperson. Motion carried.

Nominating Committee Chairperson Michael Gallagher opened the floor and called for nominations three times for Board Vice-Chairperson.

Michael Gallagher cast a unanimous ballot to elect Melissa McKinstry as Board Vice-Chairperson. Motion carried.

Nominating Committee Chairperson Michael Gallagher opened the floor and called for nominations three times for Board Secretary.

Michael Gallagher cast a unanimous ballot to elect William Weisgerber as Board Secretary. Motion carried.

15. Other

Discussion was held regarding the board member assessment. Action was tabled as further discussion is required. Susan Richards will contact board members for input so this item can be placed on the next Committee of the Whole agenda.

Susan Richards reported there are no new additions or changes to the CARF Governance Standards.

Proposed dates in June for the Board Retreat conflicted with members' schedules. Susan Richards will bring different dates to the next meeting.

CEO Lathers gave his report. He has met with new Board Member Linda Purcey for orientation. CEO Lathers introduced Emily Betz, Program Services Director, to the Board. CEO Lathers informed the Board that he has been approached by Americorp about having a full-time volunteer in a Peer Support type position here to be involved with the Veterans Outreach program. CEO Lathers also informed the Board that Spectrum Health Greenville has been awarded a grant for an adolescent clinic in Belding. This may provide a collaborative opportunity for the agency. He also updated the Board about the Child Advocacy Center possibly using space in our Belding office. CEO Lathers updated the Board about both satellite offices.

16. The meeting adjourned at 2:29 p.m.

Minutes submitted by Jenny Scheurer