

Ionia County Community Mental Health

REGULAR BOARD MEETING

Monday, August 31, 2015, 4 p.m.

**375 Apple Tree Drive
Ionia, Michigan**

MINUTES

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4:10 p.m. and roll call was taken.

Member(s) Present: Julie Calley, Michael Gallagher, Clinton Galloway, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland, William Weisgerber

Ex-Officio Member(s) Present: CEO Robert S. Lathers and Board Chairperson Nancy Patera

Staff Present: Emily Betz, Julie Dowling, Baili Hodson, Teresa Martin, Kerry Possehn, Andrea Sukes, Kali Teater

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. July 27, 2015 Board Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Susan Meagher, to accept the July 27, 2015 Board Meeting minutes as presented. Motion carried.

5. August 22, 2015 Board Retreat Meeting Minutes

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher, to accept the August 22, 2015 Board Retreat meeting minutes as presented. Motion carried.

6. Acceptance of Agenda

Deborah McPeek-McFadden made a motion, seconded by Melissa McKinstry to accept the agenda as amended to include the viewing of a WOODTV video, report on The Right Door for Hope, Recovery, and Wellness logo options, and a request from William Weisgerber to address the Board to be added under "Other". Motion carried.

7. VA Tele-psych services located at ICCMHA

WoodTV video about ICCMHA offering space for VA tele-psych services and discussion held.

8. Financial Statements

Kerry Possehn presented the July 2015 Financial Statements.

9. Pending Contracts August 2015

Melissa McKinstry made a motion, seconded by Deborah McPeek-McFadden to approve the August 2015 pending contracts as presented. Motion carried.

10. CMHSP Contract FY2016

Michael Gallagher made a motion, seconded by William Weisgerber to approve the FY2016 CMHSP contract with MDHHS as presented. Motion carried.

11. Policy Review

F-200 Method of Accounting
F-229 Insurance
F-240 Contracts
F-259 Representative Payee
G-100 Code of Ethics
HR-501 Employment at Will
HR-524 Supervision

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher to approve, policy F-200 Method of Accounting; F-229 Insurance; F-240 Contracts; F-259 Representative Payee; G-100 Code of Ethics; HR-501 Employment at Will; and HR-524 Supervision as amended. Motion carried.

12. MSHN Assessment of Network Adequacy 2015

CEO Robert Lathers presented the MSHN Assessment of Network Adequacy for FY2015.

13. Branding

Various logo design options of “The Right Door – for Hope, Recovery, and Wellness” were shown and discussion was held.

14. myStrength

Deborah McPeek-McFadden made a motion, seconded by Melissa McKinstry to approve the 2-year agreement with myStrength. Motion carried.

15. Quality Improvement

FY2016 Outcomes were presented; Board meeting wrap up questionnaire responses from July 2015 were reviewed, and board members were reminded to complete the form for this month.

Susan Meagher made a motion, seconded by Melissa McKinstry to approve the FY2016 Board Outcomes with a revision to Outcome 5(a) changing from 95% to 85%. Motion carried.

16. Mid-State Health Network Affiliation Report

Gretchen informed the Board interviews for the new MSHN CEO have taken place. A CEO should be selected within a short time. Gretchen informed the Board MSHN board member officer nominations have taken place and new officers for MSHN will be elected in September; Gretchen also informed the Board, the annual review of the MSHN budget will take place in September.

17. MACMHB Report

There was no MACMHB report. MACMHB Director Bob Sheehan presented at the Board retreat held on August 22, 2015.

18. CEO Report

CEO Lathers gave his report and reminded the Board of the upcoming MACMHB conference in Traverse City on October 26 and October 27, 2015.

19. Other

William Weisgerber read a letter to the board indicating his resignation from the ICCMHA Board. This meeting would be his last meeting as a board member.

20. CEO Evaluation

20a. CEO Evaluation

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher, to approve CEO Lathers' satisfactory performance evaluation. Motion carried.

Deborah McPeek-McFadden made a motion, seconded by Susan Meagher, for a one year extension to CEO Lathers' contract. Motion carried.

20b. CEO Contract

Susan Meagher made a motion, seconded by Melissa McKinstry, to revise CEO Lathers' contract to include a maximum accrual of Paid Time Off (PTO) of 500 hours. Motion carried.

21. Adjourn

Meeting adjourned at 6:26 p.m.