

Ionia County Community Mental Health

REGULAR BOARD MEETING

Monday, April 27, 2015, 4 p.m.

375 Apple Tree Drive

Ionia, Michigan

MINUTES

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4:00 p.m. and roll call was taken.

Member(s) Present: Michael Gallagher, Clinton Galloway, Joel Leipprandt, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher, Gretchen Nyland, Linda Purcey

Member(s) Absent: Julie Calley and William Weisgerber

Ex-Officio Member(s) Present: Board Chairperson Nancy Patera & CEO Robert S. Lathers

Staff Present: Emily Betz, Julie Dowling, Teresa Martin, Kerry Possehn, Susan Richards, and Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. March 23, 2015 Board Meeting Minutes

Michael Gallagher made a motion, seconded by Susan Meagher, to accept the March 23, 2015 Board meeting minutes as presented. Motion carried.

5. April 20, 2015 Committee of the Whole Meeting Minutes

Melissa McKinstry made a motion, seconded by Susan Meagher, to accept the April 20, 2015 Committee of the Whole meeting minutes as presented. Motion carried.

6. Acceptance of Agenda

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher to accept the agenda as presented. Motion carried.

7. Financial Statements

Kerry Possehn presented the March 2015 financial statements.

8. Pending Contracts April 2015

Deborah McPeek-McFadden made a motion, seconded by Michael Gallagher to approve the April 2015 pending contracts as presented. Motion carried.

9. Policy Review

F-225	Cash
F-227	Equipment Loaned and/or Issued
F-228	Reserve Account
F-290	External Audit
C-321	Consumer Outcome & Satisfaction
C-332	Provider of Choice
HR500	Definition of Terms

Deborah McPeek-McFadden made a motion, seconded by Gretchen Nyland, to approve policies F-225 Cash, F-227 Equipment Loaned and/or Issued, F-228 Reserve Account, F-290 External Audit, C-321 Consumer Outcome & Satisfaction, C-332 Provider of Choice, and HR-500 Definition of Terms as presented. Motion carried.

10. Speaker: Ron Schafer, Prosecutor

Prosecutor Ron Schafer presented information to the Board about the IM SAFE (Ionia/Montcalm Secure and Friendly Environment) Child Advocacy Center which is being operated out of the CMH Belding location. He discussed how the center works to interview children who have experienced severe physical abuse or sexual abuse. All agencies involved are present at the interview; the concept of the center is to minimize the impact on the victim. There has been much collaboration among agencies to get the center in full operation. CMH and the CAC have a six-month agreement for the use of the building space.

11. Recommendation of Belding Architect Firm

Joel Leipprandt reported that he, Clinton Galloway, CEO Lathers, and CFO Possehn met to review the bids for the architect for the Belding building renovation. There were three bids.

Joel Leipprandt made a motion, seconded by Clinton Galloway, to approve the bid from Hooker/DeJong as the architect firm for up to the amount of \$150,000 for the design of the Belding renovation. Motion carried.

12. Agency Annual Report

Board Chairperson Patera and CEO Lathers attended the Ionia County Board of Commissioners meeting on Tuesday, April 21, 2015 where they presented the agency annual report. The Board of Commissioners was impressed by the numbers as reported in the outcomes section. The annual report will be distributed throughout the county during the month of May.

13. May Is Mental Health Month

CEO Lathers informed the Board that rather than have a recognition lunch as in past years we will be having a breakfast on Friday, May 29, 2015 from 7:30 – 9 a.m. Volunteers to help with this would be appreciated. He also informed them of the annual 5K Walk, Run, Roll which is scheduled for May 7. Another activity for May is Mental Health Month is that the agency will have public service announcements throughout the month on the local radio station WION. There will also be articles in the paper, as well as other events scheduled throughout the month.

14. May Board Meeting

Due to the Memorial Holiday on May 25, both Committee of the Whole and the Board meetings will be combined and meet on Monday, May 18, 4 p.m.

15. MACMHB Conference

CEO Lathers informed the Board of the annual MACMHB spring conference scheduled for May 19-20, with pre-conference on May 18. Board members interested in attending should inform Jenny.

16. Mid-State Health Network Affiliation Report

Gretchen Nyland reported that our region was recognized for consistently delivering timely services. The next meeting is Tuesday, May 5 at our agency. Gretchen, Deb McPeek-McFadden, CEO Lathers, and CFO Possehn recently met regarding the amount to be kept in the risk reserve account.

17. MACMHB Report

Clinton Galloway reported that on Friday, May 1 a new CEO for MACMHB will be selected. The new CEO will start in that position in January 2016.

18. CEO Report

CEO Lathers reported that MSHN currently has three substance abuse coordinating agencies and will be required to select one. ICCMH has seven employees with CAADC credentials and is pursuing being a provider of substance abuse services. The agency would be paid on a cost basis; it is not a fee for service.

19. Other

Susan Richards presented the CARF Annual Conformance to Quality Report.

Deb McPeek-McFadden made a motion, seconded by Melissa McKinstry to approve the submission of the CARF Annual Conformance to Quality Report. Motion carried.

Susan Richards presented the Board Assessment results. Discussion was held on specific items. It was decided that meeting packets will be sent electronically as well as mailed earlier. It was also decided that there will an education/training on PIHP contracts as well as finance/audit reports provided to Board members.

Susan Richards reviewed the March 2015 Board wrap-up questionnaire and reminded members to complete this form after each meeting.

The Board retreat has been scheduled for Saturday, August 22, 2015.

20. Meeting was adjourned at 5:38 p.m.

Respectfully submitted by Jenny Scheurer